

## Mississippi Valley Council, Boy Scouts of America

### Donation Policy for Properties and Program

Due to the generous efforts of many we, as a council, have been fortunate enough to accept donations of all kinds throughout many years of service. However, we have now reached a point within our properties and programs that we are now able to be more selective on what type, condition, and prioritizing we set for donations for all of our properties and programs. Therefore it is recommended that the following policy be enacted for the purpose of regulating donations to insure that we only accept those donations (whether physical and monetary) that fit within the vision and overall plan of the Properties and Maintenance Committees and the Council Camping Committee to guarantee that our programs and properties serve the greatest amount of youth and keep within the positive image of the Boy Scouts of America with all that we do.

#### I. Physical Donations

- a. All physical donations need to be first approved by the Properties and Maintenance Committee to ensure it fits within the overall vision and strategic plan of the properties. If the donation is deemed to change the overall look of camp or a change in the Properties and Maintenance Committee strategic plan the donation must be approved by the Council Camping Committee.
- b. In the event that the donation is time sensitive an emergency call to the Council Program Director/ Scout Executive can be placed to discuss. In this case the Program Director/ Scout Executive will consult with both the Chairmen of the Properties and Maintenance Committee and the Council Camping Committee as well as notifying the Council Vice President of Program via phone or email to speed decisions.
  - i. Please note that this is a RARE occurrence and a call to the Council Program Director/ Scout Executive does not guarantee that a donation will be accepted. This should be the last resort step if other options cannot be completed.
- c. In ALL cases before a physical donation is brought onto the properties a visual inspection must occur. The visual inspection can be done by the Council Program Director or with members of the Properties and Maintenance Committee or Council Camping Committee. This is done to inspect if the donated items is functional, fits visually within what surrounds it, or any other possible defects that may be encountered.
  - i. If a physical inspection is not preceded by the donation the item may be returned at the cost of the benefactor or deliver. This will help to ensure that our properties do not become “dumping grounds” for unwanted materials.
- d. For donations to Camp Properties the Rangers of Camp Eastman and Saukenauk Scout Reservation must be informed via the Program Director/ Scout Executive of the incoming donation so they are aware of the Committees decisions and can expect the delivery. The Rangers may have the authority to refuse donation until clarification with the Program Director/ Scout Executive to accept or refuse donations.
- e. For donations to the Council Service Centers the Scout Executive/ Program Director will need to be notified of delivery dates and may refuse or accept donations at anytime.
- f. Physical donations that are unusable may be converted to cash for other purposes at the discretion of the Scout Executive and/or the Council Executive Board.

## II. Monetary Donations

- a. In the case of donations for general camping, program, or properties the money will be placed in the line item budget where it will serve the best by the Council Executive Board and this will be done with the knowledge of the Properties and Maintenance Committees and Council Camping Committee.
- b. In the case of donations for a specific project or capital improvement a “Mississippi Valley Council Project Form” must be completed in its entirety before the acceptance of the donation. All Project Forms must be approved by the Properties and Maintenance Committees, Council Camping Committee, and Council Executive Board before a project can be started. All funds for projects must be secured before the project sheet is submitted.
- c. In the event that the donation is time sensitive an emergency call to the Council Program Director/ Scout Executive can be placed to discuss. In this case the Program Director/ Scout Executive will consult with both the Chairmen of the Properties and Maintenance Committee and the Council Camping Committee as well as notifying the Council Vice President of Program via phone or email to speed decisions.
  - i. Please note that this is a RARE occurrence and a call to the Council Program Director/ Scout Executive does not guarantee that a donation will be accepted. This should be the last resort step if other options cannot be completed.
- d. For approved Project Forms to Camp Properties the Rangers of Camp Eastman and Saukenauk Scout Reservation must be informed via the Program Director/ Scout Executive of the work schedules/ deliveries so they are aware of the Committees decisions and can expect the deliveries and/or work crews. The Rangers may have the authority to refuse donation/ materials or entrance of work crews until clarification with the Program Director/ Scout Executive to accept or refuse.
- e. For donations to the Council Service Centers the Scout Executive/ Program Director will need to be notified of delivery dates and work days for the projects. They may refuse or accept delivery or work crews at anytime.