

MINUTES
EXECUTIVE BOARD MEETING
OCTOBER 15, 2013
TRINITY UNITED METHODIST CHURCH, KEOKUK

Executive Board Attendance

Donna Andrews	Bob Dickson	Jon Manley
Brent Babyak	Mike Hausch	Kevin Mineart
Donna Buss	Greg Humphrey	Ron Teater
Todd Chelf	Pat Jackson	Carolyn Weyer
Bill Daniels	John McKillip	Stephen Weyer

Other Attendance

Mike McCarthy	Scott Thiessen	Andy Mertz
Gary Mertz	Rosanna Voss	

Council President Bob Dickson called the meeting to order at 6:20 p.m. Quorum was established. New Board Member Jon Manley was introduced.

Action Items:

- ◆ MOTION (by Bill Daniels, seconded by Ron Teater) TO APPROVE THE MINUTES OF THE JUNE 18, 2013 EXECUTIVE BOARD MEETING AS WRITTEN. Motion carried.
- ◆ MOTION (by Pat Jackson, seconded by Kevin Mineart) TO ACCEPT THE MINUTES OF THE SEPTEMBER 15, 2013 EXECUTIVE COMMITTEE MEETING AS WRITTEN. Motion carried.
- ◆ MOTION (by Todd Chelf, seconded by Donna Andrews) TO ACCEPT THE TREASURER'S REPORT AS PRESENTED. Motion carried.
- ◆ MOTION (by Todd Chelf, seconded by Kevin Mineart) TO APPROVE APPOINTMENT OF YOUTH MEMBERS CLAYTON HERT, ORDER OF THE ARROW BLACK HAWK LODGE CHIEF, AND JAVIER GARCIA, TRIBE OF THE SILVER TOMAHAWK CHIEF, TO THE EXECUTIVE BOARD; AND, DENNIS STEWART, ORDER OF THE ARROW BLACK HAWK LODGE ADVISOR, TO THE ADVISORY BOARD. Motion carried.
- ◆ MOTION (by Steve Weyer, seconded by Brent Babyak) TO APPROVE 2014 UNITED WAY AGREEMENTS FOR ADAMS COUNTY, BIG RIVER – KEOKUK, BURLINGTON/WEST BURLINGTON, AND FORT MADISON FOLLOWING SOME DISCUSSION. Motion carried with a vote of 14 yes to 1 no.
- ◆ MOTION (by Mike Hausch, seconded by Ron Teater) TO APPROVE FORESTRY ACTION PLAN (2ND CUTTING) AS PRESENTED BY SCOUT EXECUTIVE GARY MERTZ. Motion carried.
- ◆ MOTION (by Todd Chelf, seconded by Ron Teater) TO APPROVE THE STATE CENTRAL BANK RESOLUTION AUTHORIZING THOSE PERSONS NAMED TO RECEIVE REPORTS AND TO ACT ON BEHALF OF THE COUNCIL. Motion carried.
- ◆ MOTION (by Steve Weyer, seconded by Greg Humphrey) TO APPROVE DENNIS KOCH, CPA FOR A 1-YEAR CONTRACT TO PERFORM THE COUNCIL AUDIT. Motion carried.
- ◆ MOTION (by Donna Buss, seconded by Donna Andrews) TO APPROVE TRANSITIONAL ASSISTANCE TO UNITS FOR A PERIOD OF ONE YEAR ONLY. Motion carried.

Report Items:

- ◆ Treasurer's Report (Bill Daniels): On July 1st, the Council switched over to new software, PeopleSoft. It has had some glitches. National is working through those. The Balance Sheet shows all three fund balances are in good shape. Capital Fund cash shows \$511,932 due to two large bequests, one for Saukenauk Scout Reservation, the other for Scouting. Operating Fund inventories are up about \$100,000 from last year and Accounts Payable also up about \$100,000 due to Popcorn. Operating Statement – FOS is down a little to budget, but up over last year. Net Special Events budget is virtually identical to last year; actual is about \$8,000 to the positive due to Sporting Clays. Foundations & Trusts is CFM Foundation. United ways up from budget, down from last year. Scout Shops up from last year. Investment Income is on target to last year, but under budget. Camping is up from last year and up from budget. Hunting leases are up to par. Camp Fees for Camp Eastman are up by \$10,000 due to no budget for LDS Week. Activities are about \$9,700 under budget and way over this time last year due to Jamboree. Districts are under budget, but over last year. On the Expense Side, Salaries are above last year, but under budget. Benefits are under budget and over last year. Professional Fees are under because we have not been billed for the Audit. Occupancy is under budget and under last year. Travel is under, Conferences under; Insurance expenses are up over last year and budget due to three culprits: building insurance, auto insurance, and general liability insurance are all up. All in all, we have a positive bottom line of \$71,119 (last year at + \$75,277). We are right on track for our best year ever.
- ◆ Executive Board Member Resignation/Appointments (Bob Dickson): Bob reported that Lonnie Dunn has resigned. Bob appointed Clayton Hert, Order of the Arrow Black Hawk Lodge Chief, and Javier Garcia, Tribe of the Silver Tomahawk Chief, as youth members to the Executive Board. Bob also appointed Dennis Stewart, Order of the Arrow Black Hawk Lodge Advisor, to the Advisory Board.
- ◆ 2014 United Way Agreements (Bob Dickson): It is time to renew the 2014 United Way Agreements for Adams County, Big River – Keokuk, Burlington/West Burlington, and Fort Madison. Discussion ensued regarding the Burlington/West Burlington black-out until November 1, 2013 and safety concerns to sell popcorn. A motion was made by Steve Weyer, seconded by Brent Babyak to approve the above United Way Agreements. Motion carried with a vote of 14 yes and 1 no.
- ◆ Forestry Action Plan (2nd Cutting) (Gary Mertz): Gary reported the Council received seven bids for the 2nd cutting at Saukenauk Scout Reservation. The top five were \$105,000 to \$102,000. A contract has been signed for \$105,000. Two Missouri Crossings and one culvert will be put in by the forester to leave permanently at a cost of \$10,000. Deposit to be received before the end of the year. Cutting after first of the till until September 1, 2014 to finish 80 acres. The Council will receive about \$85,000 total income. A question was asked about what is a Missouri Crossing? A Missouri Crossing is where logs are laid down over a low level where water crosses, and then concrete is poured over the logs so vehicles can be driven over that road. We have been selling wood for \$60 per truck load. We have sold about 30 truck loads. We have purchased two log splitters, one for each camp. Gary presented the Second Cutting Forestry Money Proposal for approval by the Executive Board:

Forestry Money Proposal

Second Cutting

Proposal to the Mississippi Valley Council, Boy Scouts of America Executive Board to disburse monies received from the forestry management second cutting as follows:

1. Ten Percent (10%), or \$9,072, for equipment and chemicals to maintain forest area. (Black locust/honeysuckle)
 - a. Tordon chemicals (\$13.00 per quart)
 - b. Chainsaw sharpener
 - c. Chainsaw/blades/chains/gas/oil/etc.
 - d. Work gloves, etc.
2. Forty Percent (40%), or \$36,288, for building and vehicle maintenance fund in order that funds are not dispersed from operating or other sources of revenue need to be found. (Board approval)
 - a. Ranger Truck
 - b. Purchase Council Car

- c. New roofs on Maintenance Sheds, new furnace and cooling system in Quincy
- d. Expansion of Scout Shop in Quincy
3. Ten Percent (10%), or \$9,072, for camp service vehicle fund (big ticket items). (Executive Committee approval)
 - a. Gator, golf cart, etc.
 - b. Mowers, etc.
4. Ten Percent (10%), or \$9,072 to be applied to Council Operating Fund – Other Indirect Support in anticipation of loss of United Way funding every year, and to expand Camp Scholarships, etc.
5. Thirty Percent (30%), or \$27,216, to be applied to Council Reserve Fund. The Council needs three months' worth of funds for emergencies, catastrophes, etc. in order that we do not have to dip into the reserve endowment funds. (Endowment Committee invests in safe fund).

This proposal will be reviewed annually before the next cutting.

Respectfully submitted,

/s/ Gary S. Mertz

Gary S. Mertz
Scout Executive

Motion was made by Mike Hausch, seconded by Ron Teater to approve the Second Cutting Forestry Money Proposal. Motion carried.

- ◆ State Central Bank Resolution (John McKillip): John reported State Central Bank manages the Knapp Family Trust. The resolution presented to the Executive Board authorizes those named to receive reports and to act on behalf of the Council. A motion was made by Todd Chelf, seconded by Ron Teater to approve the State Central Bank Resolution authorizing those persons named to receive reports and act on behalf of the Council. Motion carried.
- ◆ Audit (John McKillip): John reported the current Auditor (Arnold, Behrens, Nesbit & Gray) will not be doing the audit this year. Proposals were sent out to various Quincy area firms. Two were received back from Gray, Hunter & Stenn, LLC for \$11,000 for 2013; and, Dennis Koch, CPA for \$10,800 for 2013. John personally recommends Dennis Koch for a one-year contract. A motion was made by Steve Weyer, seconded by Greg Humphrey. Motion carried.
- ◆ Membership Fee Increase (Gary Mertz): Gary reported National increased annual registration fees from \$15 to \$24 after our Council started recruiting in August. Gary proposed we send a letter to units stating we understand what is going on, but this is a necessary thing to happen. He stated the Council has 59 units with 20 or more kids and 146 units with 19 or less kids. He proposed offering \$100 to units with 20 or more kids and \$50 to units with 19 or less kids to help offset some of the increase. These funds would be placed into the office unit accounts. Total cost to the Council is \$13,200. Units must recharter on time by November 14, 2013 with corrected or missing information submitted by December 1, 2013. A motion was made by Donna Buss, seconded by Donna Andrews to approve this transitional assistance for one year only. Motion carried.
- ◆ Commissioner's Report (Donna Buss): Donna Buss reported November 1st is the first day for rechartering. Units have a two-week window to complete online rechartering. There remains multiple units in each district with problems. Districts are dealing with these issues. Overall, a majority of units are doing well with no significant problems. IVTS statistics continue to be on track for Gold achievement at the end of the year on JTE. Council-wide, our Unit-to-Commissioner ratio is 1.9 to 1, which is excellent. Districts vary from 3:1 to better than 1:1. Very few are using UVTS on a regular basis which is a problem that District Commissioners are trying to correct. Over 80% of our Council units have at least one recorded visit. Currently, about 30% have the required number of visits (5) and we expect to end the year with 40% or better having at least 6 recorded UVTS reports.

◆ Camping/Activities (Kevin Mineart): Kevin reported youth attendance from 2013 Summer Camp.

	<u>2013</u>	<u>2012</u>
Tiger Cub Camp	40	
Wolf/Bear Camp Session 1	110	
Wolf/Bear Camp Session 2	41	
Wolf/Bear Camp Session 3	<u>95</u>	
	246 Total Wolf/Bear	260 Total Cub
Webelos Camp Session 1	120	
Webelos Camp Session 2	<u>92</u>	
	212 Total Webelos	96 Total Webelos
Total Cub Camp	498	356
Boy Scout Summer Camp	836	786
We had a real good response from out-of-council units, plus 83 Scouts for LDS Week.		

Broken down by session attendance was:

Week 1	168
Week 2	142
Week 3	128
Week 4	111
Week 5	204
Week 6 – LDS	83

Preregistrations are a little soft. In-council preregistration missing two Troops that traditionally camp at SSR and missing two Troops that traditionally camp at CE. Currently there are approximately 130 youth for SSR-1 and 80 youth for SSR-2; 98 youth for CE-1, 113 youth for CE-2, and 105 youth for CE-3. LDS Week is scheduled for June 30-July 5, 2014.

- ◆ Facilities Report (Bob Dickson): Bob reported the repairs to the interior of the Quincy Office are completed. Roof is next. Tournear Roofing will complete that project once they have finished their prior commitments.
- ◆ Membership Report (Carolyn Weyer): This time last year, we were doing so well. This year, not so well. Carolyn thanked the Board for their generosity to help the units through the membership fee increase. Nationally, membership is down by 5%. Central Region is also down about 5%. Area 3 is down 9.3%. Our Council is ranked at 25 out of 29 Councils. Also down in units. We are right back where we always are. Need to work on it at the Council level, District level, and unit level. Dealing with Membership Standards and fee increase as well as a revolving door on District Executives. Working on District Chair and District Committees so not just one person does everything. Need to make Scouting more visible.
- ◆ District Chair Reports:
 - Brent Babyak reported for Eagle Ridge District. 129 participants enjoyed a very successful Lincoln Heritage-oriented Fall Camporee. Momentum keeps building with the Camping Committee. District Committee has filled many of the key roles in the last four months using succession planning. Need to work on membership; net deficit of 84 kids for the end of October. District Key 3 toured camp after the June Board Meeting and talked with units. Emphasized that Scouting is to augment not compete with other activities.
 - Todd Chelf reported for Shoquoquon District. Jim Mehaffy is an excellent Program Vice-Chair. Cub Camporee was held this weekend at Starr’s Cave. Doing neat things with Cubs. Having problems with membership. Great membership drive last year is hurting this year. Craig Neises is Membership Chair and has a high level of enthusiasm. Holding an event in November for FOS.

- Scott Thiessen reported for River Valley. Turnover on staff has been tough on the District. Membership is ahead for Cub Scout year-end. Jim Platt, Fort Madison Hospital CEO, has accepted position as Nominating Committee Chair. Ten names for District Chair and five names for FOS chair. Working really hard with District Commissioner Tabby Cassidy. Hopefully will have a new Cub Scout Pack in West Point, IA to support the Troop that will otherwise die.
- ◆ Scout Executive's Report: Gary Mertz stated our Golf Outing is October 26th with 9 teams signed up. We can use as much help as we can. Hole Sponsors are \$100.
- ◆ Council President's Report: Bob Dickson reported the outfitter for Camp Eastman will get back to us about hunting lease at Camp Eastman. They may rent Eastman Lodge and not hunt.

Motion by Kevin Mineart, seconded by Donna Andrews to adjourn. Motion carried. Meeting adjourned at 7:50 p.m.

Respectfully submitted,

Gary S. Mertz
Scout Executive

Attest: _____
Bob Dickson, Council President

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