

MINUTES  
EXECUTIVE BOARD MEETING  
JULY 19, 2016  
Camp Eastman

Executive Board Attendance

Rick Atwood	Sarah Fernandez	Kevin Mineart
Brent Babyak	Patrick Graf	Josh Schier
Donna Buss	Jack Gunsten	Dennis Stewart
Bob Dickson	Cecil Haskins	Ron Teater
Will Duryea	Joe Henning	Marcel Wagner
Greg Feldberg	John McKillip	

Other Attendance

Austin Haskins	Todd Lamison	Bruce Moechnig
Mike Hausch	David Lane	Rosanna Voss

Council President Joe Henning welcomed everyone and asked Austin Haskins to speak about his Provisional Camp experiences. Austin related to everyone the various experiences he was able to enjoy during his week at Provisional Camp. He concluded by stating, "It was a lot of fun." Cecil Haskins added that this was a tremendous first year and he looks for the program to grow.

Joe Henning called the meeting to order at 6:39 p.m. Quorum was declared.

Action Items:

- ◆ MOTION (by Will Duryea, seconded by Marcel Wagner) TO APPROVE THE APRIL BOARD MINUTES AS SUBMITTED. Motion carried.
- ◆ MOTION (by Bob Dickson, seconded by Kevin Mineart) TO ACCEPT THE MAY EXECUTIVE COMMITTEE MINUTES AS SUBMITTED. Motion carried.
- ◆ MOTION (by Kevin Mineart, seconded by Ron Teater) TO APPROVE THE TREASURER'S REPORT AS PRESENTED. Motion carried.
- ◆ MOTION (by John McKillip, seconded by Brent Babyak) TO APPROVE GREG FELDBERG AS A NEW COUNCIL MEMBER-AT-LARGE, EXECUTIVE BOARD MEMBER, AND VICE PRESIDENT OF ENDOWMENT. Motion carried.
- ◆ MOTION (by Kevin Mineart, seconded by Rick Atwood) TO ACCEPT THE RESIGNATION OF JEFF KENNEDY FROM THE EXECUTIVE BOARD AND APPOINT JEFF KENNEDY TO THE ADVISORY COUNCIL. Motion carried.
- ◆ MOTION (by Donna Buss, seconded by Bob Dickson) TO APPROVE THE CHANGES TO THE BSAAM SIGNATORY RESOLUTION WITH AUTHORIZED SIGNATORIES AS JOE HENNING, JOHN M<sup>C</sup>KILLIP AND TODD LAMISON. Motion carried

Report Items:

- ◆ Treasurer's Report (John McKillip): Income Statement – FOS is \$22,500 below year-to-date budget. The campaign was scheduled to be completed by June 30<sup>th</sup>. Total support is about \$2,000 below year-to-date budget. Year-to-date camp rental revenues are about \$15,500 over budget. Saukenauk Scout Reservation hunting lease budget was moved to Camp-Other Income account. Compared to last year, revenue is down about \$27,500. Last year, the full hunting lease was paid early. Program Supplies are below budget because we are still waiting for some Cub Camp expenses, a T-shirt bill, and some Saukenauk Scout Reservation expenses not received. Supplies-Food is down because Cub Camp Food is going to be a couple thousand below budget and Saukenauk Scout Reservation attendance was down, so food costs will be down. Balance Sheet – Operating Cash is slightly below last year and Total Cash is about \$94,000 less than last year. In December, we invested \$204,320 with BSAAM out of cash from within our Endowment Fund. Deferred Activity Revenue is up mainly due to deposits for 2017 Jamboree and also some Philmont deposits paid for next year. Deferred Camp Revenue is up due to Camp Eastman and Webelos Adventure Camp attendances projecting higher than last year, but have not been realized yet as they do not take place until July. Net Income is almost \$86,000 compared to \$3,300 budgeted and \$124,000 last year. Overall, we are in good shape.
- ◆ Nominating Committee Report (Bob Dickson): Greg Feldberg is a Financial Advisor for Stifel in Quincy. He was a co-chair for the recent Pro-Am Golf Tour that took place at Quincy's Spring Lake Country Club. The Nominating Committee asks the Executive Board to approve Greg Feldberg as a Council Member-at-Large, Executive Board Member, and Vice President of Endowment. The Nominating Committee also asks the Executive Board to accept the resignation of Jeff Kennedy as Executive Board Member and Vice President of Endowment, and to approve Jeff Kennedy be moved to the Advisory Council.
- ◆ Vice President Reports and Discussion (Kevin Mineart): Kevin gave a few highlights of the Vice President Reports, including Marketing and Program. Marketing is looking into ways to support the Membership Committee with new marketing initiatives such as book marks and billboards. Program Committee report shows 25 youth participated in the Provisional Camp program, which put us above budget. Todd referred to the Council Bylaw template included in the packet. National BSA recently updated the template. National only wants the Council to make changes if they are required by state or local government. The new bylaws will be adopted in February at the Council Annual Meeting. Any input should be provided to Ron Teater within the next month. The bylaws need to be approved by National and our Board before we adopt them in February.
- ◆ Additional Reports and Discussion (Cecil Haskins): In addition to the Eagle Ridge and River Valley reports that were included in the packet, Jack Gunsten reported the Order of the Arrow held their Spring Conclave at Camp Eastman April 22-24 where the Soaring Hawk Circle was named and dedicated. Upcoming events include Fall Reunion in August and Section Conclave in September both at Saukenauk Scout Reservation. A new thing on Monday nights during summer camp is OA Pow Wow where the OA partnered with Black Fox Drum Group. It seems to have been a success. Patrick Graf reported the Tribe of the Silver Tomahawk ceremonies started at Saukenauk Scout Reservation this year where Joe Henning went through. The ceremonies went a lot better than hoped. The program relies on participation. We are off to a good start. The Tribe's Fall Conclave will be August 27<sup>th</sup>.

Boys in the first and second week of the Provisional Program went through the Tribe program.

- ◆ Council Commissioner's Remarks (Cecil Haskins): Cecil reported the JTE Dashboard shows eleven areas are Gold. Our Central Region Area 3 Commissioner, Carm Walmagott, thanked the Mississippi Valley Council for our #2 ranking in Youth Protection Training at 97% trained.
- ◆ Scout Executive's Remarks (Todd Lamison):
  - Todd explained the discussions he has had with unit leaders each week of Summer Camp. The discussions were broken into three areas: camp, council vision and questions. In regard to camps, Todd highlighted portions of the Envision 2020 plan which is part of Strategic Plan where we decided to focus on our properties and where we want to be in the year 2020. It is a great map of where we want to go with our properties although may be a too aggressive to be completed by 2020. He then spoke about concern from many individuals regarding if our Council could financially support 2 camps. 90% of our Troops use our summer camps each year, this is an extremely high rate. The cost savings compared to loss of support makes it obvious that keeping both camps operating as a summer camp is the best decision for Mississippi Valley Council. One of Todd's long term goals is to position our camps in a manner that this will always be the best solution. We can do this through maintaining our camps with improved facilities and increasing their usage for year round camping. In regard to Council goals, we are continuing our focus on community service and communication. We have improved communication ten-fold. We earned a BSA Marketing award; however, we still need to improve communication. The last part of the dialogue was an open dialogue and question-and-answer.
  - One additional council goal for the Executive Board is that we are working on is improving fundraising capability. We are controlling expenses, but we cannot continue to grow if we are not raising additional funds. We need to bring in more Board Members with new blood and new networks. River Valley District's FOS goal was too high with all of the businesses that have closed and families moving out of the area. Unofficially, the River Valley goal was moved back by \$10,000. Therefore, the Council is only about \$10,000 away from goal.
  - Board Orientation sessions have been great experiences. One of the misconceptions is this is not your general orientation. It is designed to show you specifically how the Mississippi Valley Council is designed. Even if you have gone through orientation before, it is recommended you attend one of the upcoming sessions. Josh Schier stated the binder he was given is a great resource. Brent Babyak concurred. Some of the information in the binder was a revelation to Brent. It is a great tool. Sessions are being conducted in small groups and are custom fitted to the group.
- ◆ Council President's Remarks (Joe Henning):
  - Joe is conducting the September Board Orientation session. He encouraged everyone's participation in one of the upcoming sessions.
  - Joe attended BSA's National Annual Meeting in San Diego in May with Kevin Mineart, Todd Lamison, and David Lane. Next year's meeting is in Orlando. There were some large group sessions and a lot of moving sessions. Joe attended the Duty to God breakfast where he had the opportunity to see God in action in Scouting.

- Sometimes we forget our connection to God as Scouts. He learned about an Eagle project where another Scout in his Troop had Cerebral Palsy and wanted to be involved in Scouting activities such as hiking, etc. The Scouts devised a contraption to help the Scout with CP participate. Joe also attended the Americanism breakfast. The speaker was a prisoner of war (POW) and talked about his experience as a POW and how Scouting helped him get through it. National meeting was a great experience.
- National has a renewed emphasis and focus on how we can grow as an organization. We need to strengthen some of our programs. As a Council, we are emphasizing Exploring with “Exploring Explosion” in September. Exploring uses the co-ed market of 14 to 20 year olds and has the support from National on down. Joe is passionate about the Exploring program. He has been involved with Post 104 since he was a youth and is currently a leader with the Post. Post 104 is currently competing at National Fire Exploring Conference.
  - Joe also touched on the Program Launch held last week at Camp Eastman. It was a great event with a good turnout. Part of the event included a whole hog roast. Program Launch is a one-stop-shop to let leaders know what is coming up. There were booths from Wood Badge to Jamboree to Popcorn.
  - Joe asked Jack Gunsten to speak a little more about Section Conclave. Black Hawk Lodge is one of seven Lodges in the Section. Section organizes the activities, staff, and Chief Councils. The host lodge is responsible for the “grunt work” including menu planning, cleaning up, etc. Jack stated it would be really awesome if we could see everyone attend. Joe stated they need our support. He encouraged Arrowmen to look at their calendars for September 16-18 at Saukenauk Scout Reservation. Both Scout Shops have forms and fees are \$35.
  - Joe spoke about his experience going through the Tribe Ordeal at Saukenauk. He noted the experience was different than he expected and appreciated the religious undertone of their ceremony. Joe recognized both the Order of the Arrow and the Tribe of the Silver Tomahawk.
  - He stated as Board Members, it is our responsibility to set the tone and pace, broaden horizons, and encouraged everyone to take advantage of opportunities. Wood Badge is coming up the second and fourth weekends in October. Currently, there are 22 confirmed registrations. Wood Badge needs 30 participants registered 30 days out to conduct the course. We can use help getting those extras. Joe asked everyone to encourage other Scouters to register and go through the course.
  - The “Are You Tougher Than a Boy Scout?” golf outing is coming up the first Friday in October (October 7<sup>th</sup>). It is an 18-hole event with Scouting skills every other hole. We are looking to grow the event. We were told we might have better attendance on a Friday rather than a Saturday. However, we also need volunteers for this event. It takes place in Camp Point, IL.
  - Joe reported that we had enacted our emergency procedures at Saukenauk during week 1 of camp. The procedures were enacted to ensure safety of our scouts and to be prudent, fortunately through the process it was determined everyone was safe. Joe has never been more proud of the staff. These young men and women stepped up when they needed to step up. The leaders at camp that week were impressed. In general, the camp staff handled the situation very well.

- Joe stated the reason to have a meeting at camp once a year is to have you walk around the property and talk to campers.

Meeting declared adjourned at 7:29 p.m.

Respectfully submitted,

Todd Lamison  
Scout Executive

Attest: \_\_\_\_\_  
Joe Henning, Council President

/rcv

MINUTES  
EXECUTIVE BOARD MEETING & CHARTER REVIEW  
VIDEOCONFERENCE  
APRIL 19, 2016  
Klingner Associates, PC in Burlington & Quincy

Executive Board AttendanceBurlington

Donna Buss  
Terri Dowell  
Greg Humphrey  
John McKillip  
Kevin Mineart  
Dennis Stewart  
Ron Teater

Quincy

Rick Atwood  
Greg Dreyer  
Sarah Fernandez  
Dennis Gorman  
Jack Gunsten  
Cecil Haskins  
Joe Henning  
Bill Paxton  
Jeff Terry  
Marcel Wagner

Phone

Brent Babyak

Other Attendance

David Lane

JT Atwood  
Brendan Davis  
Mike Hausch  
Todd Lamison  
Mike McCarthy  
Bruce Moechnig  
Rosanna Voss

Joe Henning opened the meeting at 5:40 p.m. Quorum was declared.

Action Items:

- ◆ MOTION (by Dennis Gorman, seconded by Jeff Terry) TO APPROVE THE DECEMBER BOARD MINUTES AS SUBMITTED. Motion carried.
- ◆ MOTION (by Dennis Gorman, seconded by Ron Teater) TO ACCEPT THE JANUARY EXECUTIVE COMMITTEE MINUTES AND MARCH EXECUTIVE COMMITTEE MINUTES AS SUBMITTED. Motion carried.
- ◆ MOTION (by Ron Teater, seconded by Cecil Haskins) TO APPROVE THE STANDARD OPERATING GUIDELINES WITH A MINOR ADJUSTMENT. EXECUTIVE COMMITTEE MINUTES WILL NOT BE POSTED TO THE COUNCIL WEBSITE UNTIL ACCEPTED BY EXECUTIVE BOARD, BUT WILL BE EMAILED TO THE FULL BOARD AFTER THE EXECUTIVE COMMITTEE HAS REVIEWED THE

MINUTES WITHIN TWO WEEKS OF THE EXECUTIVE COMMITTEE MEETING.

Motion carried.

- ◆ MOTION (by John McKillip, seconded by Cecil Haskins): TO APPROVE THE USE OF DEFERRED MAINTENANCE FUND: “WHEREAS THE CAPITAL SPENDING PROPOSAL HAD TWO EXPENDITURES THAT COULD QUALIFY AS EXPENDITURES FROM THE DEFERRED MAINTENANCE FUND, THE EXECUTIVE COMMITTEE SUBMITS TO THE EXECUTIVE BOARD FOR ACTION TO MAKE TRANSFER OF \$6,300 FROM DEFERRED MAINTENANCE TO THE UNRESTRICTED NON-DESIGNATED FUNDS.” Motion carried.
- ◆ MOTION (by Jeff Terry, seconded by Kevin Mineart) TO REDESIGNATE FORESTRY FUNDS: AFTER REVIEW OF THE ORIGINAL PURPOSE OF THE DESIGNATED FORESTRY FUNDS, THE BOARD WILL MAINTAIN THE \$15,796.48 FOR EQUIPMENT & CHEMICALS TO MAINTAIN FOREST AREA. IN ADDITION, THE BOARD WILL REDESIGNATE THE \$56,280.78 FOR BUILDINGS AND VEHICLES TO ROAD REPAIR AND CONSTRUCTION. ROAD REPAIR AND CONSTRUCTION WILL INCLUDE – SERVICES AND MATERIAL TO GRAVEL THE ROAD CREATED BY LOGGING AT SAUKENAU; REPAIR AND GRAVEL OF ROADS AT EASTMAN AND SAUKENAU; AND, EQUIPMENT NEEDED TO MAINTAIN ROADS. THE LAST FORESTRY CUT FUNDS SHOULD BE ALLOCATED SPECIFIC TO OUR NEEDS AT THAT TIME INCLUDING THE FUNDS NEEDED TO COMPLETE THE ROAD REPAIR AND CONSTRUCTION.” Motion carried.
- ◆ MOTION (by Cecil Haskins, seconded by Dennis Gorman) TO APPROVE PRESIDENT COMMITTEE APPOINTMENTS OF: BUDGET COMMITTEE – CHAIRMAN JOHN MC KILLIP AND MEMBERS KEVIN MINEART, BRENT BABYAK, BILL DANIELS, DONNA BUSS, RON TEATER. NOMINATING COMMITTEE – CHAIRMAN BOB DICKSON AND MEMBERS JON MANLEY, MARCEL WAGNER, JACK FREIBURG, JOE HENNING. AUDIT COMMITTEE – CHAIRMAN GREG HUMPHREY WHO WILL SELECT HIS COMMITTEE MEMBERS. COMP & BENEFITS COMMITTEE – CHAIRMAN BOB DICKSON AND MEMBERS JOHN MC KILLIP, KEVIN MINEART, BRENT BABYAK, JOE HENNING. EXECUTIVE COMMITTEE – CHAIRMAN JOE HENNING AND MEMBERS ALL CURRENT VICE PRESIDENTS BY VIRTUE OF THEIR POSITION (KEVIN MINEART, BRENT BABYAK, SARAH FERNANDEZ, BOB DICKSON, JEFF KENNEDY, BILL DANIELS, RON TEATER), COMMISSIONER CECIL HASKINS, TREASURER JOHN MC KILLIP, ADDITIONALLY DONNA BUSS, RICK ATWOOD. Motion Carried.
- ◆ MOTION (by Dennis Gorman, seconded by Kevin Mineart) TO APPROVE THE TREASURER’S REPORT AS PRESENTED. Motion carried.
- ◆ MOTION (by Cecil Haskins, seconded by Rick Atwood) TO APPROVE ADVISORY COUNCIL MEMBERS AS PRESENTED AT THE FEBRUARY 6, 2016 ANNUAL MEETING. CHARLIE BACH, DAN BRINK, FRED CORY, TOM DICKERSON, WILLIAM EDWARDS, WILLIAM ELL, O. MIKE HAUSCH, PATRICK JACKSON, JAMES MILLER, BRUCE MOECHNIG, JAMES OLSON, JACK SHRKEY, JIM SHOLL, REV. MARK SPRING, CHARLES WALSH, DANIEL WIEDEMEIER. Motion carried.
- ◆ MOTION (by Cecil Haskins, seconded by Ron Teater) TO APPROVE JOHN MERCER AS A NEW EXECUTIVE BOARD MEMBER AND COUNCIL MEMBER-AT-LARGE. Motion carried.

- ◆ MOTION (by Kevin Mineart, seconded by Greg Humphrey) TO AUTHORIZE THE EXECUTIVE COMMITTEE TO SECURE AND EXPEND SPECIFICALLY RESTRICTED FUNDING FOR FOLLOWING ENVISION 2020 PROJECTS IN 2016 THE PROPERTIES COMMITTEE WILL BE PERMITTED TO ADMINISTER THESE FUNDS BY THE PROCESS LAID OUT IN THE ENVISION 2020 PLAN, WHICH INCLUDES PRIORITY OF THE PROJECT. AT NO TIME SHOULD THE FUNDING INTERFERE WITH THE OPERATIONAL INCOME OF THE BUDGET OR UNRESTRICTED GIFTS: STORM SIRENS AT SAUKENAUK AND EASTMAN, OFF SEASON HOUSING AT EASTMAN, ELECTRICAL UPGRADES AT EASTMAN, INTERNAL CAMP SIGNAGE AT SAUKENAUK AND EASTMAN, SILVER TOMAHAWK LODGE RENOVATION AT EASTMAN, AND BOULDERING WALL AT SAUKENAUK. Motion carried.
- ◆ MOTION (by Kevin Mineart, seconded by Greg Humphrey) TO APPROVE THE PLAN TO COMBAT INVASIVE SPECIES RELATED EXPENDITURES FOR A TOTAL OF \$15,300. Motion withdrawn.

Report Items:

- ◆ NAYLE (Brendan Davis): Prior to officially opening the Board Meeting, President Joe Henning welcomed everyone and asked Brendan Davis to report on his experience at NAYLE last summer. Brendan thanked the Council and Board for sending him, JT Atwood, and Aaron Lanning to NAYLE (National Advanced Youth Leadership Experience) last summer at Philmont. Brendan thinks their experience will greatly impact the NYLT program we have in our Council. It is an awesome program that lasted a week, but felt like a month to him. There were people from the Far East Service Council in addition to all parts of the country. He has friends from Texas, Baltimore, and other areas. Activities included Search & Rescue, COPE, as well as many others. NYLT program will be greatly impacted. These skills not only build upon the skills they have now, but reinforce them. Some of the people they met were out there for themselves because their parents sent them for leadership skills. The kids who come through our course will learn EDGE and SMART goals methods. Brendan's impact from NAYLE was blown out of the water for him. There were at least 50 people in the course for seven crews. NYLT is also a great experience. Brendan asked Board members to please tell their units to send the youth to NYLT and NAYLE. Brendan thanked the Board and Council for the campership.

JT Atwood reiterated Brendan's presentation. He had a great experience as well and really enjoyed it. Bringing that knowledge to our NYLT program will make it a better program thanks to participation in NAYLE. It will be a better experience for participants. JT was experiencing a lower point in his Scouting career. He has now been reenergized. JT thanked the Board for his participation in NAYLE.

Rick Atwood stated he is in charge of the Council's NYLT program. One thing the youth neglected to tell the Board is that they were asked to be on staff at NAYLE. Brendan has football responsibilities, so will be unable to attend. JT will attend at the end of this summer as a staff member. The youth participation in NAYLE energizes our NYLT, Order of the Arrow, and Silver Tomahawk programs. We will be sending two more boys to NAYLE this fall.

- ◆ Standard Operating Guidelines (Joe Henning): Joe explained that we are trying to firm up policies and procedures in those times in between full Board Meetings. At the March Executive Committee Meeting, we spent about two hours putting final touches on the Standard Operating Guidelines (SOG). SOG created as a “best practices” too and a structure for Executive Committee to expend funds. The Executive Committee has authorization to expend designated or restricted funds as per their purpose. If the expenditure is greater than \$10,000, and 25% of the Executive Committee has concerns, the matter will be brought to the Executive Board.

Dennis Gorman stated, that we have no other options. We need to be sure the Executive Board is appropriately authorizing the Executive Committee to take action. Dennis denoted a couple concerns: 1) most corporations are structured today that if need immediate Executive Board approval, their bylaws allow voting electronically; 2) Posting a draft document on a public website may be unwise, Dennis suggested emailing directly to Board Members. In regards to the first concern, it was noted that we do have the ability to use electronic voting and will utilize this when appropriate. Arriving at a consensus that members felt it was more appropriate to email draft minutes, Joe revised the document for approval as follows – instead of posting draft Executive Committee Minutes to the Council Website, we will email them to the full Board after the Executive Committee has reviewed them.

- ◆ Deferred Maintenance Fund Transfer (Joe Henning): “Whereas the Capital Spending Proposal had two expenditures that could qualify as expenditures from the Deferred Maintenance Fund, the Executive Committee submits to the Executive Board for action to make transfer of \$6,300 from Deferred Maintenance to the Unrestricted Non-Designated Funds.” Discussion – the two expenditures which qualify as Deferred Maintenance are the \$3,300 for Eastman windows and \$3,000 for A/V equipment.
- ◆ Redesignation of Forestry Funds (Joe Henning): Proposal: “After review of the original purpose of the designated forestry funds, the board will maintain the \$15,796.48 for Equipment & Chemicals to Maintain Forest Area. In addition, the board will redesignate the \$56,280.78 for Buildings and Vehicles to Road Repair and Construction. Road Repair and Construction will include: Services and Material to gravel the road created by logging at Saukenauk; Repair and gravel of roads at Eastman and Saukenauk; and, Equipment needed to maintain roads. The last forestry cut funds should be allocated specific to our needs at that time including the funds needed to complete the Road Repair and Construction.” The board designated funds from past forestry projects for four specific projects. Currently, only two have a balance – 1) Equipment & Chemicals to Maintain Forest Area (\$15,796.48); and, 2) Buildings and Vehicle Fund (\$56,280.78). Funds were created with specific goals which have either been accomplished or there were no current plans to support the expenditures. The Building and Vehicle Fund was described as a Ranger Truck, Council Car, new roofs on maintenance sheds, new furnace & cooling system in Quincy, and expansion of the Scout Shop in Quincy. The Equipment & Chemicals to Maintain Forest Area had examples of purchases, but no specific plan.
- ◆ President Committee Appointments (Joe Henning): Budget Committee – Chairman John McKillip, Kevin Mineart, Brent Babyak, Bill Daniels, Donna Buss, Ron Teater. Nominating Committee – Chairman Bob Dickson, Jon Manley, Marcel Wagner, Jack Freiburg, Joe Henning. Audit Committee – Chairman Greg Humphrey who will select his committee. Comp & Benefits – Chairman Bob Dickson, John McKillip, Kevin Mineart, Brent Babyak,

Joe Henning. Executive Committee – Chairman Joe Henning, all current Vice Presidents by virtue of position (Kevin Mineart, Brent Babyak, Sarah Fernandez, Bob Dickson, Jeff Kennedy, Bill Daniels, Ron Teater), Commissioner Cecil Haskins, Treasurer John McKillip, additionally, Donna Buss, Rick Atwood.

- ◆ Treasurer's Report (John McKillip): Income Statement – FOS was over \$30,000 short of budget for the month. About \$15,000 short of year-to-date budget and also last year. Special Events about \$4,500 ahead of budget. Eagle Ridge Trivia Night was better than expected. Sales of Supplies about \$1,600 ahead of year-to-date budget. Total salaries and employee expense about \$5,600 under budget. Occupancy & Utilities about \$7,800 under year-to-date budget, driven by both camps not having needed to fill propane and being under budget in building maintenance expenses thus far. Travel is \$3,000 under year-to-date budget. Some of the professional staff is late getting expense accounts submitted. This catches up at year-end. Year-to-date deficit \$65,000 better than budget. Balance Sheet – Operating cash about \$50,000 better than last year.
- ◆ Nominating Committee Report (Joe Henning): Advisory Council members were listed as part of the February 6, 2016 Annual Meeting. Per bylaws, we approve those individuals at the next Executive Board Meeting. Todd offered the name of a potential new Board Member, John Mercer, who is from the Director of Properties at the hospital in Burlington. John Mercer has two adult sons who participated in Scouting. John helped us run a merit badge fair the last couple of years at the hospital. Joe asked for a motion and second to add John Mercer as a member of the Executive Board.
- ◆ Vice President Reports and Discussion (Kevin Mineart): Marketing, Program and First Vice President reports are in the packet. Joe asked Rick Atwood to speak about Jamboree benchmarks. Rick reported we have two contingents we are trying to fill. If we don't have 30 participants signed up by June 1<sup>st</sup>, we will remove one contingent. We currently have 18 boys. If we remove one unit, we are half full. One contingent is 36 boys and 4 leaders. We have leadership for both contingents. We are trying to entice youth to sign up so we can fill both. If we get 30 by June 1<sup>st</sup>, another benchmark is to have 54 participants by August 1<sup>st</sup>. There will be two rallies this Sunday, April 24<sup>th</sup> – one in Burlington, one in Quincy – for youth and parents to get more information and to sign up. Ron Teater stated we also received a thank you from the Burlington United Way for the Spirit of Scouting Award presented at the Council Annual Dinner. The thank you from Adams County United Way was in the packet. Kevin presented projects from the 2016 portion of the Envision 2020 plan (Storm Sirens, Off Season Housing at Eastman, Electrical Upgrades, Internal Camp Signage, Silver Tomahawk Lodge Renovation, Boulderling Wall at Saukenauk – replace chain link fens with boulderling wall) for funding if funds become available, to raise money through grants, etc. Estimated costs are \$18,000 for two storm sirens, \$35,000 for Eastman housing, \$50,000 for electrical upgrades, and \$10,000 for Silver Tomahawk Lodge (some of which will be paid by Silver Tomahawk).
- ◆ Plan to Combat Invasive Species Related to Expenditures (Kevin Mineart): The Program Director and Rangers have designed a plan to control the invasive species. The plan includes a list of expenditures. Expenditures will follow the Standard Operating Guidelines, and as not budgeted need Board (Executive Committee or Executive Board) approval. Expenditures include: 2 tow-behind brush hogs - \$3,600 each; 1 chemical sprayer - \$700; 4 STIHL Brand MS170 Chainsaw - \$160 each; 2 STIHL Brand FS10 Weedwhip with Sawblade - \$430 each; 60 gallons of Glyphosate Chemical - \$5,040 (generic RoundUp – chemical used to spray

area), approximately \$720 per year – 7-year supply; Hand Tools - \$460; and, Safety Equipment - \$400. Total \$15,300. Mike Hausch asked if the people who will be using herbicides have the proper training. Kevin stated the Rangers will administer and they do have training. Sarah Fernandez has concerns of using a non-selective herbicide possibly damaging the Japanese Honeysuckle. In the wrong hands, it can do more damage than good. There is no soil residual, but if it drifts, it will permanently damage existing vegetation. Kevin stated this is the recommendation of the foresters who came in and did the evaluation. Sarah stated there is nothing wrong with what is being offered, just concerned with misapplication. She asked if they have category 3 certifications. Kevin stated if they don't, they should. Todd stated this proposal is for the purpose of where to designate funds. To best of his knowledge, this has not gone through the committees and there is no time schedule. The intent was to have it designated, not approved. The question is if we are ready to approve if we do not have timelines and has not gone through proper council committees. Kevin withdrew his motion until we have a better laid out plan and validation of certifications.

- ◆ Additional Reports and Discussion (Cecil Haskins): In addition to the Eagle Ridge, River Valley and Silver Tomahawk reports that were included in the packet, Bruce Moechnig reported the Order of the Arrow is getting ready for Spring Conclave. There is a new ring underway at Eastman for ceremonies. About 40 are registered to attend Spring Conclave and will probably get some more within the next few days. Section Conclave will be at Saukenauk in October.
- ◆ Council Commissioner's Remarks (Cecil Haskins): Cecil reported the Council is at Gold for JTE. Fundraising is still low. Boy Scout Advancement is Gold, Community Service is Silver, Membership Growth is Gold, and Unit Leadership is Silver. Cecil received a letter from Carm Walmagott with "hats off" to Mississippi Valley Council. Cecil also received correspondence from Mike Yost reporting Mississippi Valley Council is ranked second for Youth Protection Training in Central Region and #1 in Area 3. Cecil also reported on the Lions Program. The Council has submitted an application to participate in the pilot program. Lions will be recruited from Kindergarten age in the fall. As Commissioners, we would like to be involved in it and watch over it. Units don't necessarily have to participate in the Lions program, but units are being encouraged to do so. BSA has done a top-notch job putting the materials together.
- ◆ Scout Executive's Remarks (Todd Lamison): Todd attended COPE & Climbing Program Manager at National Camp School. He has been a director for 20 years. He attended with two of our younger adults who run the program and was impressed with their enthusiasm. The program was an energizing course. We use our COPE Course a little bit for summer camp and David Lane has done a good job getting some colleges to use it. Todd suggested getting businesses to use our course. All the profit comes back to Scouting, so it is a win-win. We can also look at doing it at business locations. Todd attended the Quincy Rotary meeting today. Rick Atwood and Joe Henning were two nominees for the Joe Bonansinga Service Award. Of the six individuals nominated, two were from our Board. Todd also reported there have been two Board Orientation sessions hosted by Joe and Kevin. If you haven't signed up, please do so. Board orientation helps define the plan of how to run the Council. Todd encouraged everyone to attend. It is a requirement for new members.
- ◆ Council President's Remarks (Joe Henning): Joe also encouraged everyone to sign up for one of the Board Orientation sessions. It is a great experience. There is a contingent of

individuals attending National Annual Meeting for some “fun in the sun” in San Diego. Todd, Kevin, Joe and David Lane will all be attending. Sporting Clays event is coming up. Always need volunteers. This year, we have a really cool guest speaker, Matt Hughes, former UFC (Ultimate Fighting Championship) mixed martial artist. Joe encouraged everyone to experience our camps. We have some great units doing great things. Support them in any way you can. Joe then recognized Greg Humphrey with his 40-year Veteran Award and John McKillip who will receive the St. George Religious Award by his Catholic Diocese on Sunday. Program Launch is coming up. Joe has been tasked as Marketing and Promotions Chair for Wood Badge. Anyone who has not been part of Wood Badge, please consider being part of the Wood Badge experience. There is always room for Board Members. Currently, there are six confirmed participants, we need thirty to run the course.

- ◆ Order of the Arrow (Jack Gunsten & RT Spilman): A *Soles4Souls* video was shared. RT reported boxes were put out in the Council area with a *Soles4Souls* sign in the boxes. About 3,000 pairs of shoes were collected. A group of three youth and three adults took a trip to Nashville, TN where the facility is located to deliver the shoes. They were given a tour of the facility. One destination is Haiti. Type and condition of shoe does not matter. The organization also collects coats.
- ◆ For the Good of the Cause: Cecil was handed a new list for Provisional Camping. Currently have twelve individuals attending. Cecil is the Scoutmaster for these young men.

Meeting declared adjourned at 6:50 p.m.

Area Director Mike McCarthy led the Board in an Annual Progress Review. At the end of the presentation, Mike presented the Council with their Charter.

Joe thanked everyone for taking the time out of their busy schedules for both meetings. See you on the Scouting Trail.

Respectfully submitted,

Todd Lamison  
Scout Executive

Attest: \_\_\_\_\_  
Joe Henning, Council President

/rcv

MINUTES  
EXECUTIVE COMMITTEE MEETING  
MAY 17, 2016  
TELECONFERENCE

Attendance:Quincy

Rick Atwood  
Bill Daniels  
Bob Dickson  
Sarah Fernandez  
Joe Henning  
John McKillip

Burlington

Donna Buss  
Kevin Mineart  
Ron Teater

Others:

Greg Humphrey  
Todd Lamison  
David Lane  
Rosanna Voss

Nathan Smith

President Joe Henning opened the meeting at 5:37 p.m.

Action Items:

- MOTION (by Ron Teater, seconded by Bill Daniels) TO APPROVE THE MINUTES OF THE March 15, 2016 EXECUTIVE COMMITTEE. Motion carried.
- MOTION (by John McKillip, seconded by Bill Daniels) TO ACCEPT THE RESIGNATION OF JEFF KENNEDY FROM THE EXECUTIVE BOARD. Motion carried.
- MOTION (by Bill Daniels, seconded by Bob Dickson) TO ADD JEFF KENNEDY TO THE ADVISORY COUNCIL. Motion carried.
- MOTION (by Bill Daniels, seconded by Kevin Mineart) TO APPROVE THE TREASURER'S REPORT AS PRESENTED. Motion carried.
- MOTION (by John McKillip) BY AUDIT COMMITTEE TO RECOMMEND TO THE BOARD VIA ELECTRONIC VOTE SO WE CAN SUBMIT TO NATIONAL BY JUNE 1, 2016.
- MOTION (by Kevin Mineart, seconded by Bill Daniels) TO AUTHORIZE ADDITIONAL EXPENDITURES OF UP TO \$5,100 TO COMPLETE THE KITCHEN HOOD AND FIRE SUPPRESSION PROJECT UTILIZING TEMPORARILY RESTRICTED FUNDS WITH HALF (1/2) THE FUNDS COMING FROM THE BOEGER ESTATE (SSR TEMP RESTRICTED FUND 2) AND HALF (1/2) THE FUNDS COMING FROM THE CE DINING HALL (CE TEMP RESTRICTED FUND 2). Motion carried.

Report Items:

- Treasurer's Report (John McKillip): John reviewed his written report. We are behind on FOS. We need to get the shortage made up the best we can. Program Supplies about \$6,000 under budget. Cost control is in pretty good shape. We did a good job setting realistic budgets. Year-to-date, we are \$43,000 ahead, and about \$22,000 less than last year. Balance Sheet shows operating cash about \$50,000 better than last year, inventory about \$12,000 below last year, and accounts payable about \$14,000 below last year.
- 2015 Audit (John McKillip): The Audit Committee met earlier this afternoon and chaired by Greg Humphrey. Other committee members consisted of two Board Members (Jack Freiburg and Jeff Spear), and two members from the public (Misty Scott and Mike Bernhardt). The Audit Committee

accepted the audit and recommends the Executive Committee recommend to the full Board. The Auditor letters and Todd's letter did not go out to the Executive Committee. One Auditor letter describes the process and expectations of the audit. The other Auditor letter is a governance letter which points out concerns and makes suggestions. The Auditors found no problems and only had one suggestion. They noted that GAAP requires temporarily restricted funds are utilized before non-restricted funds. Todd highlighted that we have already implemented their suggestions through our Standard Operating Guidelines. The intent is to do an Electronic Vote so we can submit to National by June 1. Sarah asked about submitting the Independent Auditor's Report to *Scouting Matters*. The Audit Chairman will pursue this matter with the Auditor.

- Kitchen Hood Proposal (Kevin Mineart): The kitchen hood and fire suppression project received bids for ductwork which came in higher than originally estimated. Originally agreed to take out of deferred maintenance. To-date, we have spent \$15,315. An additional expenditure of \$9,565 needs to be authorized. Per the Audit Committee, we are using funds that are board designated funds. Any cost above that, if funds are available in restricted fund 2 will be used to pay the balance of the project. Kevin made a motion to have the additional \$5,100 to finish the project using temporarily restricted funds with half the funds coming from the Boeger Estate (SSR Temp Restricted Fund 2) and half the funds coming from the CE Dining Hall (CE Temp Restricted Fund 2).
- Budget Process (John McKillip): John reviewed the Budget-Building process. This year is essentially the same as last year. Rather than one full day of budget hearings, this year we will hold a couple evening meetings at the two Council Service Centers. A correction was made to the timeline where December 21 should read November 21.
- Committee Reports: Joe reviewed the Vice President reports and asked committees to give a snapshot report of what they are doing.

#### Old Business

- Website: Sarah stated in December or January, we had some funds that we discussed for the new Council Website. We put out four requests for proposals to area developers. Three submitted RFPs. Two have risen to the top. Unfortunately, they are being put on the back-burner. Expenses are much more than originally thought or anticipated. Estimates ranged from \$10,000 to \$18,000 for developing, hosting would be on top of that. The committee has additional questions for the developers. Because we are low on FOS for the year, the committee is waiting to bring this back up until after third quarter.
- Round-up/Weeds at Camp: Kevin is waiting for the final proposal. A formal proposal will be put together at that time, which will include a schedule. Most likely will enlist Sarah's help to be sure everything is done appropriately.

Assistant Commissioner's Report (Donna Buss): Donna referred to the Commissioner's Report as submitted by Council Commissioner Cecil Haskins. The Mississippi Valley Council Commissioners group will help and assist with the Lion Cub program starting this fall. We are a Gold JTE Council as of April 30, 2016.

Scout Executive's Report (Todd Lamison): Todd thanked the Board and Advisory Council members. When it came to our last fundraiser, Sporting Clays, we definitely had both participate. Joe and Bob were there pulling trap along with several others including Advisory Council members. The event was run extremely well this year. We made budget on it. Over the last couple years, we projected a slight decrease. It was a really good event. Todd encouraged everyone to look at our next event, Top Shot on June 30<sup>th</sup>. Also the Distinguished Citizen Dinner is on Thursday in Burlington. Todd encouraged everyone to feel free to sign up for either. Looking forward, we have a really great summer camp staff set up. Todd is excited about the Provisional program where we have more boys signed up at this point than we expected.

Council President's Report (Joe Henning): Joe echoed his appreciation to the staff for the Sporting Clays event. He encouraged everyone to get involved where they can, not just fundraising events. Joe also encouraged everyone to attend/assist with the Program Launch. If you have the opportunity on July 13<sup>th</sup> to swing by Camp Eastman, please do so. National Meeting is next week. Todd, Kevin and Joe are heading out there. Joe thanked everyone who has contributed to the success of the Council. He also pointed out the Upcoming Events. If you have not taken Wood Badge, before, please consider being part of that program. We certainly welcome more participants.

The meeting was declared adjourned at 6:09 p.m.

Respectfully submitted,

Todd Lamison  
Scout Executive

Attest: \_\_\_\_\_  
Joe Henning, Council President

/rcv

**For Board Acceptance**

Mississippi Valley Council, BSA  
Treasurer's Report  
June 30, 2016

Income Statement

- FOS is 22,500 below YTD budget. The campaign was scheduled to be completed by June 30.
- Total support about 2,000 below YTD budget.
- YTD camp rental revenues about 15,500 over budget. SSR hunting lease budget was moved to camp-other income account. Compared to last year, revenue is down about 27,500. Last year, the full hunting lease was paid early.
- Program supplies below budget because we are still waiting for some Cub camp expenses, a T-shirt bill, and some SSR expenses not received.
- Supplies-food is down because Cub camp food is going to be a couple thousand below budget and SSR attendance was down so food costs will be down.

Balance Sheet

- Operating cash slightly below last year and total cash about 94,000 less than last year. In December, we invested \$204,320 with BSAAM out of cash from within our endowment fund.
- Deferred activity revenue is up mainly due to deposits for 2017 Jamboree. Deferred camp revenue is up due to CE and Webelos Adventure Camp attendances projecting higher than last year, but haven't been realized yet as they don't take place until July.

Submitted by,  
John McKillip  
Council Treasurer

**Detailed Comparative Statement of Budgeted Operations**  
**Period Ending: June 30, 2016**

Operating Fund - Unrestricted			Current Period			Year to Date			Current Year
			Budget	Actual	Last Year	Budget	Actual	Last Year	Budget
Account	Project	Project Name / Account Name							
4001		Contributions-FOS	13,940	9,389	13,878	170,000	159,902	169,290	170,000
3605		Reclass-Friends of Scouting	-	-	-	25,000	8,469	11,571	25,000
4069		Provision for Uncollectable-FOS	(976)	(563)	(833)	(13,650)	(9,594)	(10,157)	(13,650)
<b>Total Friends of Scouting</b>			<b>12,964</b>	<b>8,825</b>	<b>13,045</b>	<b>181,350</b>	<b>158,777</b>	<b>170,704</b>	<b>181,350</b>
4071		Contributions-Project Sales	7,000	4,414	4,017	11,630	12,261	11,346	22,854
<b>Total Project Sales</b>			<b>7,000</b>	<b>4,414</b>	<b>4,017</b>	<b>11,630</b>	<b>12,261</b>	<b>11,346</b>	<b>22,854</b>
4201		Contributions-SE-Sponsorships	-	(190)	-	32,500	31,675	33,960	32,500
4231		Contributions-SE-Other	-	2,780	75	7,525	13,424	6,621	19,585
4251		Cost-DB-SE-Meals	-	(841)	(3,035)	(12,332)	(12,742)	(8,349)	(17,696)
<b>Total Special Events</b>			<b>-</b>	<b>1,749</b>	<b>(2,960)</b>	<b>27,694</b>	<b>32,357</b>	<b>32,232</b>	<b>34,390</b>
4401		Contribution-Found & Trusts	-	-	-	65,000	75,000	65,000	75,000
3625		Reclass-Foundations & Trusts	-	-	-	-	177	-	-
<b>Total Foundations &amp; Trusts</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000</b>	<b>75,177</b>	<b>65,000</b>	<b>75,000</b>
4501		Contributions-Other Direct	117	497	2,312	700	4,338	3,937	6,280
3630		Reclass-Other Direct Income	-	-	-	-	-	1,432	-
<b>Total Other Direct Contributions</b>			<b>117</b>	<b>497</b>	<b>2,312</b>	<b>700</b>	<b>4,338</b>	<b>5,369</b>	<b>6,280</b>
<b>TOTAL DIRECT SUPPORT</b>			<b>20,081</b>	<b>15,486</b>	<b>16,414</b>	<b>286,374</b>	<b>282,911</b>	<b>284,649</b>	<b>319,874</b>
4701		Contributions-United Way-Allocation	542	335	250	4,370	5,800	5,120	21,120
4702		Contributions-United Way-DDesg	-	-	-	-	160	-	-
3640		Reclass-United Way Allocation	5,254	5,254	5,549	31,525	31,524	33,298	49,550
<b>Total United Way</b>			<b>5,796</b>	<b>5,589</b>	<b>5,799</b>	<b>35,895</b>	<b>37,484</b>	<b>38,418</b>	<b>70,670</b>
<b>TOTAL INDIRECT SUPPORT</b>			<b>5,796</b>	<b>5,589</b>	<b>5,799</b>	<b>35,895</b>	<b>37,484</b>	<b>38,418</b>	<b>70,670</b>
<b>TOTAL SUPPORT</b>			<b>25,877</b>	<b>21,075</b>	<b>22,213</b>	<b>322,269</b>	<b>320,395</b>	<b>323,067</b>	<b>390,544</b>
6301		Sale of Goods-Non taxable	8,269	6,925	8,962	54,276	51,620	54,914	117,500
6351		Cost of Goods Sold-Supplies	(5,793)	(4,591)	(6,264)	(38,068)	(33,548)	(36,698)	(82,965)
<b>Sale of Supplies Net of Costs</b>			<b>2,476</b>	<b>2,334</b>	<b>2,698</b>	<b>16,208</b>	<b>18,072</b>	<b>18,215</b>	<b>34,535</b>
6401		Product Sales	-	44	52,331	114,000	114,343	121,141	589,000
6451		Cost of Products Sold	-	-	(60)	(4,104)	(3,915)	(10,544)	(117,354)
6471		Unit Commissions Paid	-	-	(52,259)	(51,300)	(50,306)	(52,619)	(160,550)
<b>Product Sales Net of Costs &amp; Commissions</b>			<b>-</b>	<b>44</b>	<b>12</b>	<b>58,596</b>	<b>60,123</b>	<b>57,979</b>	<b>311,096</b>
6501		Investment Income	63	35	101	375	137	721	750
6503		Investment Income-Endowment Fun	3,604	13,165	4,639	14,625	27,172	14,528	25,750
<b>Investment Income</b>			<b>3,667</b>	<b>13,200</b>	<b>4,740</b>	<b>15,000</b>	<b>27,309</b>	<b>15,249</b>	<b>26,500</b>
6701		Camp-Fees	124,500	106,078	120,346	124,500	106,078	120,346	292,975
6702		Camp-Rental Revenues	-	13,022	372	3,900	19,452	46,962	31,600
6703		Camp-Sale of Meals	900	1,001	1,106	900	1,001	1,106	2,000
6704		Camp-Program Fees	1,000	913	1,160	1,000	913	1,160	2,900
6709		Camp-Government Subsidies	575	-	-	575	-	-	1,175
6711		Camp-Sales of Goods-Nontaxable	19,750	17,255	19,677	19,750	17,255	19,677	44,750
6712		Camp-Cost of Goods Sold	(10,125)	-	(2,537)	(10,125)	-	(2,537)	(22,625)
6731		Camp-Other Income	500	200	350	15,500	15,200	350	30,500
<b>Camping Revenue Less Cost of Goods and Discounts</b>			<b>137,100</b>	<b>138,469</b>	<b>140,474</b>	<b>156,000</b>	<b>159,899</b>	<b>187,064</b>	<b>383,275</b>
6801		Activity-Fees	6,438	5,879	6,515	25,556	24,255	21,990	72,427
<b>Activity Revenue Less Cost of Goods and Discounts</b>			<b>6,438</b>	<b>5,879</b>	<b>6,515</b>	<b>25,556</b>	<b>24,255</b>	<b>21,990</b>	<b>72,427</b>
6931		Other Income	83	473	119	500	1,079	739	1,000
<b>Total Other Revenue</b>			<b>83</b>	<b>473</b>	<b>119</b>	<b>500</b>	<b>1,079</b>	<b>739</b>	<b>1,000</b>
<b>TOTAL REVENUE</b>			<b>149,763</b>	<b>160,398</b>	<b>154,558</b>	<b>271,860</b>	<b>290,737</b>	<b>301,236</b>	<b>828,833</b>
<b>TOTAL SUPPORT AND REVENUE</b>			<b>175,640</b>	<b>181,473</b>	<b>176,771</b>	<b>594,128</b>	<b>611,132</b>	<b>624,303</b>	<b>1,219,377</b>
7002		Professional Salaries	22,839	18,289	22,284	137,033	128,867	123,799	274,066
7003		Staff Salaries	12,431	12,147	11,631	74,584	74,142	70,165	149,168
7009		Temporary Camp Salaries	39,151	34,969	27,745	63,905	59,608	51,779	128,610
7010		Temporary Program Help	280	-	-	1,680	-	34	3,360
<b>Total Salaries</b>			<b>74,700</b>	<b>65,406</b>	<b>61,661</b>	<b>277,202</b>	<b>262,617</b>	<b>245,777</b>	<b>555,204</b>
7101		BSA Grp Accident Ins-Employer	6	5	5	33	31	28	67
7102		BSA Group Life Ins-Employer	273	271	236	1,641	1,626	1,414	3,281
7103		BSA Group Medical Ins-Employer	6,705	6,194	5,953	40,230	38,186	35,718	80,460
7104		BSA Retirement Plan-Employer	2,705	2,394	2,083	16,233	14,800	12,498	32,466
7108		BSA LTD Ins-Employer	212	210	189	1,270	1,259	1,137	2,540
7109		BSA Dental Plan-Employer	408	408	374	2,448	2,431	2,244	4,896
<b>Total Employee Benefits</b>			<b>10,309</b>	<b>9,482</b>	<b>8,840</b>	<b>61,855</b>	<b>58,333</b>	<b>53,040</b>	<b>123,710</b>
7201		Social Security Taxes-Employer	3,538	5,411	5,135	21,229	19,820	18,385	42,457
7202		Unemployment Taxes-Employer	125	-	-	750	-	-	1,500
7203		Workers' Comp Ins-Employer	3,238	1,488	1,705	5,925	3,781	4,350	11,775
<b>Total Payroll Tax Expense</b>			<b>6,901</b>	<b>6,899</b>	<b>6,839</b>	<b>27,904</b>	<b>23,601</b>	<b>22,735</b>	<b>55,732</b>
7301		Employment Expense-Interviewing	42	-	-	250	-	-	500
7303		Employment Expense-Other	42	-	-	250	-	84	500
<b>Total Employee Related Expenses</b>			<b>83</b>	<b>-</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>84</b>	<b>1,000</b>
<b>TOTAL EMPLOYEE COMPENSATION</b>			<b>91,993</b>	<b>81,787</b>	<b>77,340</b>	<b>367,461</b>	<b>344,550</b>	<b>321,635</b>	<b>735,646</b>
8008		Accounting Services	125	11,664	11,377	750	12,173	11,948	13,000

**Detailed Comparative Statement of Budgeted Operations**  
**Period Ending: June 30, 2016**

Operating Fund - Unrestricted			Current Period			Year to Date			Current Year
			Budget	Actual	Last Year	Budget	Actual	Last Year	Budget
Account	Project	Project Name / Account Name							
8009		Electronic Data Processing Fees	475	475	475	2,850	2,850	2,850	5,700
8010		Other Professional Services	625	-	1,153	3,750	2,915	3,304	7,500
<b>Total Professional Fees</b>			<b>1,225</b>	<b>12,139</b>	<b>13,005</b>	<b>7,350</b>	<b>17,938</b>	<b>18,102</b>	<b>26,200</b>
8103		Supplies-Program	21,437	11,910	16,012	47,127	31,444	29,076	112,194
8104		Supplies-Food and Commissary	25,000	17,469	24,173	25,000	17,469	24,173	52,000
8105		Supplies-Janitorial	2,775	2,375	2,356	2,900	2,375	2,361	5,250
8106		Supplies-Office	389	461	(129)	2,333	2,181	2,225	4,666
<b>Total Program &amp; Other Supplies</b>			<b>49,600</b>	<b>32,214</b>	<b>42,412</b>	<b>77,360</b>	<b>53,469</b>	<b>57,836</b>	<b>174,109</b>
8201		Telephone	1,055	1,013	1,374	6,114	6,725	6,705	12,298
<b>Total Telephone &amp; Communications</b>			<b>1,055</b>	<b>1,013</b>	<b>1,374</b>	<b>6,114</b>	<b>6,725</b>	<b>6,705</b>	<b>12,298</b>
8301		Postage	400	(86)	335	4,100	3,562	2,315	6,500
<b>Total Postage &amp; Shipping</b>			<b>400</b>	<b>(86)</b>	<b>335</b>	<b>4,100</b>	<b>3,562</b>	<b>2,315</b>	<b>6,500</b>
8405		Electricity	4,234	4,273	3,895	13,396	12,477	12,146	28,350
8406		Gas	2,114	107	228	9,822	2,864	7,680	16,453
8408		Water & Sewer	474	1,074	627	1,784	2,206	1,855	5,246
8409		Cleaning Contract	240	120	351	1,443	1,342	1,398	2,885
8413		Building Supplies	1,583	3,418	1,573	9,500	7,244	5,865	19,000
<b>Total Occupancy &amp; Utilities</b>			<b>8,646</b>	<b>8,991</b>	<b>6,673</b>	<b>35,944</b>	<b>26,133</b>	<b>28,944</b>	<b>71,934</b>
8502		Equipment Service Contracts	1,506	984	917	5,113	4,070	2,571	9,835
8511		Equipment Service	792	902	2,164	4,750	2,547	3,038	9,500
8521		New Equipment-Non-depreciable	83	-	-	500	781	-	1,000
<b>Total Rental &amp; Maintenance of Equipment</b>			<b>2,381</b>	<b>1,887</b>	<b>3,081</b>	<b>10,362</b>	<b>7,398</b>	<b>5,609</b>	<b>20,335</b>
8702		Gas and Oil	2,104	1,681	1,520	7,625	4,365	4,437	11,250
8703		Vehicles repairs	1,138	115	189	2,830	1,744	647	4,860
8707		Mileage and Allowance	3,006	2,046	3,554	18,036	15,809	15,632	36,072
8709		Hotel, Meals and Incidentals	400	118	158	2,400	2,317	2,229	4,800
8711		Transportation Fares	-	-	-	-	-	-	5,000
8714		Membership Dues	272	213	175	1,634	1,553	1,441	3,268
<b>Total Travel &amp; Living</b>			<b>6,921</b>	<b>4,172</b>	<b>5,595</b>	<b>32,525</b>	<b>25,787</b>	<b>24,386</b>	<b>65,250</b>
8831		National Conferences	-	510	61	4,750	5,368	2,224	8,250
8832		Regional Conferences	2,660	825	50	3,510	2,003	1,192	5,275
8833		Local Conferences	50	-	-	2,013	2,113	1,308	2,150
8834		Other Conferences	-	-	-	2,200	-	-	2,200
<b>Total Conferences &amp; Meetings</b>			<b>2,710</b>	<b>1,335</b>	<b>111</b>	<b>12,473</b>	<b>9,484</b>	<b>4,724</b>	<b>17,875</b>
8901		Individual Assist-Registration	42	-	-	730	1,200	788	2,010
8910		Individual Assist-Camperships	-	-	-	-	-	-	1,000
<b>Total Assistance to Individuals</b>			<b>42</b>	<b>-</b>	<b>-</b>	<b>730</b>	<b>1,200</b>	<b>788</b>	<b>3,010</b>
9154		Recognitions--Fundraising	1,750	-	-	2,578	-	-	18,598
<b>Total Recognition &amp; Awards</b>			<b>1,750</b>	<b>-</b>	<b>-</b>	<b>2,578</b>	<b>-</b>	<b>-</b>	<b>18,598</b>
9305		Insurance-Building & Contents	1,416	1,042	1,378	8,498	6,190	8,248	16,995
9309		Insurance-Automobile	987	490	315	1,925	1,670	1,223	3,050
9313		Insurance--Fidelity Bond	8	8	8	45	45	45	90
9315		Insurance-General Liability	-	-	-	6,496	5,553	4,386	12,991
9316		Insurance-Directors & Officers	-	-	-	2,000	1,764	1,622	2,000
9322		Insurance-Participant	-	2,666	-	2,665	2,666	3,185	2,665
<b>Total Insurance Coverage</b>			<b>2,411</b>	<b>4,206</b>	<b>1,701</b>	<b>21,628</b>	<b>17,888</b>	<b>18,709</b>	<b>37,791</b>
9402		Advertising	523	(250)	-	3,135	1,365	34	6,271
9404		Bank Service Charges	396	243	334	2,375	1,979	2,107	4,750
9431		Other Expenses	100	1,008	767	600	1,078	903	1,200
<b>Total Miscellaneous Expenses</b>			<b>1,018</b>	<b>1,002</b>	<b>1,101</b>	<b>6,110</b>	<b>4,422</b>	<b>3,045</b>	<b>12,221</b>
9691		National Service Fee	1,188	1,317	1,402	6,042	6,586	7,110	13,172
<b>Total National Charter &amp; Service Fees</b>			<b>1,188</b>	<b>1,317</b>	<b>1,402</b>	<b>6,042</b>	<b>6,586</b>	<b>7,110</b>	<b>13,172</b>
<b>TOTAL OTHER EXPENSES</b>			<b>79,348</b>	<b>68,189</b>	<b>76,790</b>	<b>223,317</b>	<b>180,593</b>	<b>178,271</b>	<b>479,293</b>
<b>TOTAL EXPENSES</b>			<b>171,341</b>	<b>149,976</b>	<b>154,130</b>	<b>590,778</b>	<b>525,143</b>	<b>499,906</b>	<b>1,214,940</b>
<b>SURPLUS (Deficit) UR REVENUE/EXPENSE</b>			<b>4,298</b>	<b>31,497</b>	<b>22,640</b>	<b>3,351</b>	<b>85,989</b>	<b>124,397</b>	<b>4,437</b>
<b>Total Transfers To/From Other Funds</b>			<b>-</b>						

--- End of Statement ---

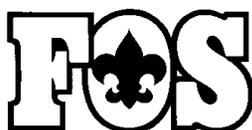
**Statement of Financial Position**  
**Period Ending: June 30, 2016**

	Operating Fund		Capital Fund		Endowment Fund		Total of All Funds	
	2016	2015	2016	2015	2016	2015	2016	2015
Current Assets								
Cash	585,765	609,778	802,197	728,482	43,778	186,964	1,431,740	1,525,224
Short Term Investments	19,028	18,915					19,028	18,915
Accounts and Notes Receivable	761	347					761	347
Contributions Receivable	55,189	50,724					55,189	50,724
Inventory	67,342	66,486					67,342	66,486
Interfund Loans	21,933	13,756			-21,933	-13,756		
Deferred Activity Expense	45,820	14,545					45,820	14,545
Deferred Camp Expense	10,123	7,262					10,123	7,262
Deferred Special Event Expense	3,198						3,198	
Prepaid Expenses	13,258	6,279					13,258	6,279
<b>Total Current Assets</b>	<b>822,416</b>	<b>788,091</b>	<b>802,197</b>	<b>728,482</b>	<b>21,845</b>	<b>173,208</b>	<b>1,646,458</b>	<b>1,689,781</b>
Non Current Assets								
Contributions Receivable								
Unallocated Asset Acquisition				1,429				1,429
Land, Buildings and Equipment			666,231	664,303			666,231	664,303
Long Term Investments					1,955,931	1,823,694	1,955,931	1,823,694
Other Non Current Assets					1,102,030	1,019,827	1,102,030	1,019,827
<b>Total Non-Current Assets</b>			<b>666,231</b>	<b>665,732</b>	<b>3,057,962</b>	<b>2,843,522</b>	<b>3,724,193</b>	<b>3,509,253</b>
<b>TOTAL ASSETS</b>	<b>822,416</b>	<b>788,091</b>	<b>1,468,428</b>	<b>1,394,214</b>	<b>3,079,807</b>	<b>3,016,730</b>	<b>5,370,651</b>	<b>5,199,034</b>
Current Liabilities								
Accounts Payable	44,064	56,846		210			44,064	57,056
Accrued Expenses	6,404	4,344					6,404	4,344
Taxes and Benefits Withheld	1,758	1,535					1,758	1,535
Custodial Accounts	60,723	66,140					60,723	66,140
Deferred Activity Revenue	67,148	19,498					67,148	19,498
Deferred Camp Revenue	179,113	159,658					179,113	159,658
Deferred Special Event Revenue								
Other Deferred Revenue	210	150					210	150
Other Current Liabilities	1,079	1,079					1,079	1,079
<b>Total Current Liabilities</b>	<b>360,498</b>	<b>309,251</b>		<b>210</b>			<b>360,498</b>	<b>309,461</b>
<b>Total Non-Current Liabilities</b>								
<b>TOTAL LIABILITIES</b>	<b>360,498</b>	<b>309,251</b>		<b>210</b>			<b>360,498</b>	<b>309,461</b>
<b>Net Assets</b>								
Unrestricted Net Assets	414,969	433,696	1,233,758	1,187,644	1,075,639	1,107,420	2,724,366	2,728,759
Temporarily Restricted Net Assets	46,950	45,144	234,670	206,360	66,667	58,439	348,287	309,943
Permanently Restricted Net Assets					1,937,501	1,850,871	1,937,501	1,850,871
<b>Total Net Assets</b>	<b>461,919</b>	<b>478,840</b>	<b>1,468,428</b>	<b>1,394,004</b>	<b>3,079,807</b>	<b>3,016,730</b>	<b>5,010,153</b>	<b>4,889,573</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>822,416</b>	<b>788,091</b>	<b>1,468,428</b>	<b>1,394,214</b>	<b>3,079,807</b>	<b>3,016,730</b>	<b>5,370,651</b>	<b>5,199,034</b>

Accompanying schedules are an integral part of this financial statement.

**Statement of Financial Position**  
**Period Ending: June 30, 2016**

	Operating Fund		Capital Fund		Endowment Fund		Total of All Funds		
	2016	2015	2016	2015	2016	2015	2016	2015	
<b>Standard Schedules</b>									
<b>Schedule 1: Contributions Receivable Current</b>									
Contributions Receivable-Past Years									
Allowance for Uncollectible-Past Years									
Contributions Receivable-Current Year	65,324	61,620					65,324	61,620	
Discounted Contributions Receivable									
Allowance for Uncollectible-Current	-10,135	-10,896					-10,135	-10,896	
<b>Net Contributions Receivable Current</b>	<b>55,189</b>	<b>50,724</b>					<b>55,189</b>	<b>50,724</b>	
<b>Schedule 2: Contributions Receivable Non-Current</b>									
Contributions Receivable - Non-Current									
Discounted Contributions Receivable									
Allowance for Uncollectible Non-Current									
<b>Net Contributions Receivable Non-Current</b>									
<b>Schedule 3: Land, Buildings &amp; Equipment</b>									
Land, Buildings & Equipment-Non Camp			388,319	391,305			388,319	391,305	
Accumulated Depreciation-Non Camp			-301,685	-294,432			-301,685	-294,432	
Land, Buildings & Equipment-Camps			1,457,042	1,420,542			1,457,042	1,420,542	
Accumulated Depreciation-Camps			-893,558	-855,442			-893,558	-855,442	
Construction in Progress			16,113	2,330			16,113	2,330	
Capital Leases									
<b>Land, Buildings &amp; Equipment</b>			<b>666,231</b>	<b>664,303</b>			<b>666,231</b>	<b>664,303</b>	
<b>Schedule 4: Custodial Accounts</b>									
National Fees & Subscriptions	2,501	1,463					2,501	1,463	
Unit Deposits	26,415	28,767					26,415	28,767	
Order of the Arrow and NESA	30,922	35,051					30,922	35,051	
Other Custodial Accounts	885	860					885	860	
<b>Total Custodial Accounts</b>	<b>60,723</b>	<b>66,140</b>					<b>60,723</b>	<b>66,140</b>	
<b>Schedule 5: Unrestricted Net Assets Designated</b>									
Council General			55,229	55,229			55,229	55,229	
DEFERRED MAINT TRANSFER			269,848	274,077			269,848	274,077	
Total Board Designated Net Assets			325,077	329,306			325,077	329,306	
Non-Designated Net Assets	414,969	433,696	908,681	858,338	1,075,639	1,107,420	2,399,289	2,399,453	
<b>Total Unrestricted Net Assets</b>	<b>414,969</b>	<b>433,696</b>	<b>1,233,758</b>	<b>1,187,644</b>	<b>1,075,639</b>	<b>1,107,420</b>	<b>2,724,366</b>	<b>2,728,759</b>	
<b>End of Standard Schedules</b>									
			----- End of Statement -----						



**FRIENDS OF SCOUTING**  
June 30, 2016

DISTRICT	2016 FOS GOAL	PLEDGES TO DATE 06/30/2016	JUNE MONTH END 2015	% OF GOAL	FOS CHAIR
<i>Community Division</i>	\$54,000.00	\$48,172.00	\$61,041.00	89.2%	<i>Byron Smith</i>
<i>Family Division</i>	\$26,000.00	\$32,129.00	\$24,991.00	123.6%	<i>Ted Hea</i>
<b>EAGLE RIDGE</b>	\$80,000.00	\$80,301.00	\$86,032.00	100.4%	
<i>Community Division</i>	\$25,000.00	\$12,350.00	\$9,929.00	49.4%	<i>Jason Richmond</i>
<i>Family Division</i>	\$15,000.00	\$10,533.00	\$13,614.00	70.2%	<i>Rebecca Wardlow</i>
<b>RIVER VALLEY</b>	\$40,000.00	\$22,883.00	\$23,543.00	57.2%	
<i>Community Division</i>	\$42,000.00	\$32,473.00	\$40,128.00	77.3%	<i>Josh Schier</i>
<i>Family Division</i>	\$33,000.00	\$32,570.00	\$31,847.00	98.7%	<i>Todd Chelf</i>
<b>SHOQUOQUON</b>	\$75,000.00	\$65,043.00	\$71,975.00	86.7%	
<b>COUNCIL OVERALL</b>	2016 FOS GOAL	PLEDGES TO DATE 06/30/2016	JUNE MONTH END 2015	% OF GOAL	FOS CHAIR
<i>Community Division</i>	\$121,000.00	\$92,995.00	\$111,098.00	76.9%	<i>Will Duryea</i>
<i>Family Division</i>	\$74,000.00	\$75,232.00	\$70,452.00	101.7%	<i>Kent Embree</i>
<b>COUNCIL</b>	<b>\$195,000.00</b>	<b>\$168,227.00</b>	<b>\$181,550.00</b>	<b>86.3%</b>	

## Fund Development

June 30, 2016

DISTRICT	2016 GOAL	RESULTS TO DATE
<b>EAGLE RIDGE</b>		
Friends of Scouting	\$80,000.00	\$80,301.00
Discount Cards	\$41,115.00	\$41,695.00
Popcorn Sale	\$201,000.00	
Trivia Night Income	\$3,325.00	\$6,268.00
<b>Total</b>	<b>\$325,440.00</b>	<b>\$128,264.00</b>
<b>RIVER VALLEY</b>		
Friends of Scouting	\$40,000.00	\$22,883.00
Discount Cards	\$19,365.00	\$15,730.00
Popcorn Sale	\$147,000.00	
<b>Total</b>	<b>\$206,365.00</b>	<b>\$38,613.00</b>
<b>SHOQUOQUON</b>		
Friends of Scouting	\$75,000.00	\$65,043.00
Discount Cards	\$53,520.00	\$49,015.00
Popcorn Sale	\$127,000.00	
<b>Total</b>	<b>\$255,520.00</b>	<b>\$114,058.00</b>
<b>COUNCIL-LEVEL EVENTS</b>		
Adventure Race	\$4,200.00	\$4,376.00
Sporting Clays	\$32,000.00	\$31,675.00
Golf Tournament	\$7,785.00	
Top Shot	\$4,275.00	\$2,780.00
<b>Total Council Special Events</b>	<b>\$48,260.00</b>	<b>\$38,831.00</b>
<b>OVERALL COUNCIL TOTALS</b>		
Friends of Scouting	\$195,000.00	\$168,227.00
Discount Cards	\$114,000.00	\$106,440.00
Discount Cards Sold in Scout Shops	\$0.00	\$4,111.00
Popcorn Sale	\$475,000.00	\$0.00
Special Events	\$51,585.00	\$45,099.00
<b>Total</b>	<b>\$835,585.00</b>	<b>\$323,877.00</b>

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**% OF GOAL**

---

100.38%  
101.41%  
0.00%  

---

188.51%  
39.41%

57.21%  
81.23%  
0.00%  

---

18.71%

86.72%  
91.58%  
0.00%  

---

44.64%

---

**% OF GOAL**

---

104.19%  
98.98%  
0.00%  

---

65.03%  
80.46%

\*\*\$2,000 still to come in for auction not included in 31,675\*\*

---

**% OF GOAL**

---

86.27%  
93.37%  
  
0.00%  

---

87.43%  
38.76%

# Grants Board Report & Plan

## Mississippi Valley Council, Boy Scouts of America

July 2016

<u>Date</u>	<u>Foundation/Organization</u>	<u>Project/Program</u>	<u>Capital</u>	<u>Operations</u>
<b>2016</b>	<b>Funded Requests</b>			
March	NRA Foundation	Shooting Sports		3,166
		<b>Total Funded Requests</b>	<u>\$ -</u>	<u>\$ 3,166</u>



<b>2016 Submitted Requests</b>					
January	Shopko Foundation	Camperships		1,000	*
March	BNSF	Service Grants		10,000	*
	Wesley Luehring Foundation	Siren for Eastman	10,000		*
April	Witte Foundation	Siren for Eastman	10,000		*
	Millar Foundation	Siren for Eastman	10,000		*
May	USDA Grant	Siren for Eastman	10,000		*
	Community Foundation of Quincy	General Operations		5,000	*
		<b>Total Submitted Requests 2016</b>	<u>\$ 40,000</u>	<u>\$ 16,000</u>	

Decisions: \* - The funder doesn't publish a decision date



### 2016 Declined Requests

Tracy Foundation



### Planned Requests

USDA Grant Additional Proposal	Siren
Marion Gardner Jackson Trust	Technology
Finish Line Youth Foundation	Camperships
Mother Dennis Foundation	General Operations



*Submitted by Bell Fundraising Consultants*

## Marketing Report

- Proposals for a new web system have returned and we are now looking into funding sources after re-evaluating our budget. This project has been put on hold until funding is secured and the companies have been contacted that submitted the original bids.
- Marketing is looking into ways to support the Membership Committee i.e. new marketing initiatives such as bookmarks and billboards. We are working with Lamar Advertising on our Billboard Campaign.
- The initial plan for Marketing involved updating a table-tent with positive things occurring in Scouting on a six-month basis. We have decided to change this to an annual update to ensure a full year's worth of reporting statistics. Many Units don't turn in all of their advancement and Service until the last moment.
- Membership recruitment resources have been ordered and are mostly in our possession.
- District Executives will be sitting down with Cubmasters in July/August to put together membership recruitment plans that empower Packs to succeed.
- The Membership Committee will be hosting a presentation at the Program Launch on how to have a successful registration night.

Sarah Fernandez  
VP - Marketing

**Program Committee Report - July 2016**

**Brent Babyak - VP Program**

BSSC SSR Week 1		BSSC SSR Week 2		BSSC C.E Week 1		BSSC C.E. Week 2		BSSC C.E. Week 3		BSSC Totals				
Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adults			
135	32	88	23	149	57	147	44	189	83	705	239			
										BSSC Total - 944		<b>Totals</b>		
										<b>Budget</b>	<b>700</b>	<b>215</b>	<b>915</b>	
										<b>Delta</b>	5	24	29	
CSAD Session A		CSAD Session B		CSAD Session C		Webelos Session A		Webelos Session B		CSAD Totals		Webelos Totals		
Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adults	Youth	Adult	
112	101	83	73	71	57	129	97	110	81	266	231	239	178	
										CSAD Total - 497		Webelos Total - 417		
										<b>Budget</b>	# 230	215	135	<b>Totals</b>
										<b>Delta</b>	# 1	24	43	59
				SSR		CE								
				Youth	Adults	Youth	Adults	Totals						
				<b>Actual</b>	223	55	485	184	947					
				<b>Budget</b>	270	65	430	150	915					
				<b>Delta</b>	-47	-10	55	34	32					

The overall totals for attendance for our various summer camps for Boy Scouts, Webelos and Cub Scouts is ahead of budget by about 3.22%

Cub Scout Camps were off by 2.17% in total attendance; Webelos were ahead by 19.14% ; Boy Scouts were ahead by 3.50%

Week #2 of SSR Boy Scout Camp was most significant deficit; combination of both council and out of council troops typically in attendance elected to go elsewhere for their summer camping experience in 2016. Will watch closely what transpires during the 2017 camping season.

MANY thanks to Cecil Haskins' leadership to help kick-off the new contingent troop camping experience. Initial feedback has been VERY positive.

Administration Report  
Ron Teater, VP Administration

See attached documents:

- Strategic Plan Update (formatted to Legal 8.5" x 14" paper)
- Bylaws Committee Email

Goal	Year	Measurement	Volunteer	Progress	Name	Email
1. Youth and Adult Membership Growth	2016	2,927 YE membership	President	2139	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
1ai Membership Committee	2016	Recruit a full committee	Membership Committee	Chair + 3 District Reps	Heather Huebner	<a href="mailto:heather.huebner@cryotech.com">heather.huebner@cryotech.com</a>
1ai Membership Committee	2016	Membership Committee create process goals	Membership Committee	To be done at next meeting	Heather Huebner	<a href="mailto:heather.huebner@cryotech.com">heather.huebner@cryotech.com</a>
1b Growth in Exploring Membership	2016	119 YE Exploring membership	ACC Exploring	113	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
1bii Exploring volunteer committee	2016	Recruit a Full Exploring Team (at least 4)	Exploring Team	Chair + 3	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
1cv Units have Program Plan	2016	Program Plans are submitted for all packs	Commissioners Team	Pack Pilot - not started	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>
1dii Increase Communications to public	2016	define other actions yearly to be measured in improving public communications	Marketing Committee	Not Started	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
2ci Council Offices	2016	Board approval of Council Office expan/relocation plan	Properties	Committee Met	Greg Dreyer	<a href="mailto:gdreyer@quincyl.gov">gdreyer@quincyl.gov</a>
2cii Technology Committee	2016	recruit technology committee with a chair and 5 members	Nominating Committee	Need Chair	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
3aii Quarterly Communication	2016	create a communication that is sent regularly to key stake holders	Marketing Committee	<i>Scouting Matters</i> reaching 2247	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
3d Council Volunteer Structure	2016	Create and distribute a council volunteer organization chart	VP of Admin	Board Orientation	Ron Teater	<a href="mailto:ron.teater@gmail.com">ron.teater@gmail.com</a>
3di Council Committee Yearly Goals	2017	Create a process where each council committee creates yearly goals that accomplish strategic plan objectives, JTE goals and committee specific goals	Executive Committee	Council-Coordinated Meeting	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
3dii VP & Council Committee descriptions	2016	create position descriptions for all council volunteers	Nominating Committee	Board Orientation	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
3diii Increase volunteer involvement	2016	Camping/Activities - recruit volunteers specifically focused on summer camp promotions + off season promotions	Program Chair	11 people recruited to perform camping promotions in the Winter/Spring of 2016	Brent Babyak	<a href="mailto:brent.babyak@princeagri.com">brent.babyak@princeagri.com</a>
3diii Increase volunteer involvement	2016	Sporting Clay Committee - increase committee to 7 active members	VP of Finance	Chair + 1	Bill Daniels	<a href="mailto:bdaniels@harborstone.biz">bdaniels@harborstone.biz</a>
3diii Increase volunteer involvement	2016	FOS Committee - recruit 2 council level volunteers, and increase the number of community workers to at least 10 per district	VP of Finance	2 Council-level volunteers, TBD per District	Bill Daniels	<a href="mailto:bdaniels@harborstone.biz">bdaniels@harborstone.biz</a>

Goal	Year	Measurement	Volunteer	Progress	Name	Email
3diii Increase volunteer involvement	2016	identify other committees needing a focus of volunteers for 2017, 2018 and 2019	Nominating Committee	Key 3 starting conversation	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
				In Progress / not completed		
				Goal Reached		
				Goal not reached		

Goal	Year	Measurement	Volunteer	Progress	Name	Email
1. Youth and Adult Membership Growth						
	2015	2,869 YE membership	President	2815	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
	2016	2,927 YE membership	President	2139	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
	2017	2,986 YE membership	President	Measured in 2017	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
	2018	3,046 YE membership	President	Measured in 2018	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
	2019	3,107 YE membership	President	Measured in 2019	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
1a Increase Cub Scout Recruited	2017	Tiger Density 25%	Membership Chair	0.93%	Heather Huebner	<a href="mailto:heather.huebner@cryotech.com">heather.huebner@cryotech.com</a>
1ai Membership Committee	2015	Recruit a Committee Chair	Nominating Committee	Huebner	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
	2016	Recruit a full committee	Membership Committee	Chair + 3 District Reps	Heather Huebner	<a href="mailto:heather.huebner@cryotech.com">heather.huebner@cryotech.com</a>
	2016	Membership Committee create process goals	Membership Committee	To be done at next meeting	Heather Huebner	<a href="mailto:heather.huebner@cryotech.com">heather.huebner@cryotech.com</a>
1aai January Membership Drive	2017	Hold January membership drive for 9 packs in need	Membership Committee	Measured in 2017	Heather Huebner	<a href="mailto:heather.huebner@cryotech.com">heather.huebner@cryotech.com</a>
1b Growth in Exploring Membership						
	2015	108 YE Exploring membership	ACC Exploring	150	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
	2016	119 YE Exploring membership	ACC Exploring	113	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
	2017	131 YE Exploring membership	ACC Exploring	Measured in 2017	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
	2018	144 YE Exploring membership	ACC Exploring	Measured in 2018	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
	2019	159 YE Exploring membership	ACC Exploring	Measured in 2019	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
1bi Increase opportunity to participate	2019	20 Strong Explorer Units registered	Exploring Team	Measured in 2020	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
	2019	10 Career fields represented in Exploring	Exploring Team	Measured in 2021	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
1bii Exploring volunteer committee	2015	ACC of Exploring Recruited	Commissioner Team	Hinkle	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>
	2016	Recruit a Full Exploring Team (at least 4)	Exploring Team	Chair +3	Carol Hinkle	<a href="mailto:hinklecc@gmail.com">hinklecc@gmail.com</a>
1c Unit Volunteer Growth	2019	Volunteer Survey Net Promoter Score increase	Council Commissioner	District/Council Volunteers NPS increased by 19% from Fall 2015 to Spring 2016 to 62%; Youth-facing Volunteers NPS increased by 4% from Fall 2015 to Spring 2016 to 17%	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>

Goal	Year	Measurement	Volunteer	Progress	Name	Email
Ici Registered Unit Volunteers	2019	5% increase in registered unit leaders	Commissioners Team	1-31-15 we had 1082 registered unit leaders; 6-30-16 we have 1120 registered unit leaders; an increase of 3.51%	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>
Icii Train Parents about benefits of Scouting	2018	75% of parents trained about the benefits of Scouting	Marketing Committee	Measured in 2018	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
Iciii Unit Contacts	2017	95% of units receive 8 contacts a year	Commissioners Team	15.07%	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>
	2019	Den Leader support added and tracked as part of unit contacts	Commissioners Team	Measured in 2019	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>
Iciv Increase Den Chiefs	2019	Average of 1 Den Chief per Pack	Training Committee	Measured in 2019	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
Icv Units have Program Plan	2016	Program Plans are submitted for all packs	Commissioners Team	Pack Pilot - not started	Cecil Haskins	<a href="mailto:cehaskins49@gmail.com">cehaskins49@gmail.com</a>
Id Council Marketing Plan	2019	Marketing Plan submitted to Executive Committee yearly	VP Marketing	Under Development	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
Idi Service Hours	2017	Average of 20 hours per Scout is performed yearly	GTFFA Committee	2.93 hrs/Scout as of 6-30-16	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
Icii Increase Communications to public	2016	define other actions yearly to be measured in improving public communications	Marketing Committee	Not Started	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
2 Council Infrastructures	2019	Evidence that processes to involve volunteers and volunteer involvement have increased through a yearly executive committee evaluation	VP of Admin	No survey produced yet	Ron Teater	<a href="mailto:ron.teater@gmail.com">ron.teater@gmail.com</a>
2a Long Term Camp Plan	2015	Long Term Camp Plan Created and submitted to board	1st VP	Envision 2020	Kevin Mineart	<a href="mailto:kjmineart@yahoo.com">kjmineart@yahoo.com</a>
2ai Resident Camp Attendance	2019	5% increase in Summer Camp Attendance	Activities/Camping Committee	2014 Summer Camp attendance was 1,911. A 5% increase is 2,007. 2015 attendance was 1,840. As of 5-31-16, attendance for 2016 is 1,809.	Brent Babyak	<a href="mailto:brent.babyak@princeagri.com">brent.babyak@princeagri.com</a>

Goal	Year	Measurement	Volunteer	Progress	Name	Email
2aii Overall Camp Attendance	2019	Increase use of camp year round (including summer camp) to 2,400 campers per year	Activities/Camping Committee	2014 usage totaled 1,548. 2015 was 2,306. Through May of 2016, usage is 1,365.	Brent Babyak	<a href="mailto:brent.babyak@princeagri.com">brent.babyak@princeagri.com</a>
2b Direct Support	2019	Increase direct support by 25%	VP of Finance	Currently \$282,911. 12-31-14 was \$302,237. 25% increase of \$302,237 is \$377,796. We are currently \$94,885 short of the 25% increase.	Bill Daniels	<a href="mailto:bdaniels@harborstone.biz">bdaniels@harborstone.biz</a>
2bi Friends of Scouting	2019	Increase FOS giving to \$250,000	FOS Committee	NET FOS (including provision) \$158,777. Total pledges of \$168,227	Will Duryea	<a href="mailto:wduryea@gmail.com">wduryea@gmail.com</a>
2bii James E. West	2019	Secure 20 new James E West	Endowment Committee	0 + 2 in previous years	Vacant	<a href="mailto:jeff@kennedywealthgroup.com">jeff@kennedywealthgroup.com</a>
	2019	Hold 5 Endowment Cultivation Events	Endowment Committee	No current plan	Vacant	<a href="mailto:jeff@kennedywealthgroup.com">jeff@kennedywealthgroup.com</a>
2c Productivity & Scouting Image	2015	Evidence that productivity has increase due to changes brought by this plan through an employee survey	VP of Admin	No survey produced yet	Ron Teater	<a href="mailto:ron.teater@gmail.com">ron.teater@gmail.com</a>
2ci Council Offices	2016	Board approval of Council Office expan/relocation plan	Properties	Committee met	Greg Dreyer	<a href="mailto:gdreyer@quincyl.gov">gdreyer@quincyl.gov</a>
2cii Technology Committee	2016	recruit technology committee with a chair and 5 members	Nominating Committee	Need Chair	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
2ciii Staff Retention	2017	create retention plan for performing staff	Comp and Benefits Committee	To be performed in 2017	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
3 Volunteer leadership	2019	increase registered volunteers to 1,500	President	1157	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
3a Volunteer Satisfaction	2019	Set a basis of council communication satisfaction by segments through a survey and increase this satisfaction yearly.	VP Marketing	Not Started	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
3ai <i>Current</i> e-blast	2015	relaunch council newsletter focused on unit leaders - " <i>The Current</i> "	Marketing Committee	reaching 1846	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>

Goal	Year	Measurement	Volunteer	Progress	Name	Email
3aii Quarterly Communication	2016	create a communication that is sent regularly to key stake holders	Marketing Committee	<i>Scouting Matters</i> reaching 2247	Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
3b Volunteer/donor recognition	2019	implement several plans of recognition	President	2016 - Spirit of Scouting Pledge letter and calls  To be performed in 2019  Tiger & Arrow of Light Letters, Eagle Scout Process  To be looked at in 2017	Joe Henning	<a href="mailto:jhenning@quincyl.boy">jhenning@quincyl.boy</a>
3bi Donor Thank you plan	2017	create and implement a thank you plan for donors	FOS Committee		Will Duryea	<a href="mailto:wduryea@gmail.com">wduryea@gmail.com</a>
3bii New families Welcome	2019	design and implement a welcome process for new families	Marketing Committee		Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
3biii Council level unit & Scout recognitions	2017	create and implement a process to recognize unit and scout level accomplishments	Marketing Committee		Sarah Fernandez	<a href="mailto:fernandezsarahm@gmail.com">fernandezsarahm@gmail.com</a>
3biv "Burn out"	2018	Create and implement a plan to prevent burn out	Nominating Committee		Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
3c Direct service leaders trained	2019	Increase our registered leaders trained rate to 100%	Training Chairman	Developing New Leader Orientation/Welcome Packet for Fall 2016. Specific Training planned for Summer Camp	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
3d Council Volunteer Structure	2016	Create and distribute a council volunteer organization chart	VP of Admin	Board Orientation	Ron Teater	<a href="mailto:ron.teater@gmail.com">ron.teater@gmail.com</a>
3di Council Committee Yearly Goals	2017	Create a process where each council committee creates yearly goals that accomplish strategic plan objectives, JTE goals and committee specific goals	Executive Committee	Council-Coordinated Meeting	Joe Henning	<a href="mailto:jhenning@quincyl.gov">jhenning@quincyl.gov</a>
3dii VP & Council Committee descriptions	2016	create position descriptions for all council volunteers	Nominating Committee	Board Orientation	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
3diii Increase volunteer involvement	2015	Budget Committee - recruit 5 volunteers to sit on committee + provide volunteer committees the chance to present their budgets to this committee	Treasurer	Process completed in 2015	John McKillip	<a href="mailto:johnm@merschmanseeds.com">johnm@merschmanseeds.com</a>

Goal	Year	Measurement	Volunteer	Progress	Name	Email
	2016	Camping/Activities - recruit volunteers specifically focused on summer camp promotions + off season promotions	Program Chair	11 people recruited to perform camping promotions in the Winter/Spring of 2016	Brent Babyak	<a href="mailto:brent.babyak@princeagri.com">brent.babyak@princeagri.com</a>
	2016	Sporting Clay Committee - increase committee to 7 active members	VP of Finance	Chair +1	Bill Daniels	<a href="mailto:bdaniels@harborstone.biz">bdaniels@harborstone.biz</a>
	2016	FOS Committee - recruit 2 council level volunteers, and increase the number of community workers to at least 10 per district	VP of Finance	2 Council-level volunteers, TBD per District	Bill Daniels	<a href="mailto:bdaniels@harborstone.biz">bdaniels@harborstone.biz</a>
	2016	identify other committees needing a focus of volunteers for 2017, 2018 and 2019	Nominating Committee	Key 3 starting conversation	Bob Dickson	<a href="mailto:bob.dickson@blessinghealthsystem.org">bob.dickson@blessinghealthsystem.org</a>
				Future year		
				In Progress / not completed		
				Goal Reached		
				Goal not reached		

Memo

July 12, 2016

To: Executive Board, Advisory Board  
From: Ron Teater, Chair of Bylaw Committee  
Re: Nationally Required Changes to the Bylaws

Boy Scouts of America updated their bylaw template and has required all Councils to adopt these changes. The new template with our local Council customizations are attached. The document has blue lettering for anything that National amended from their last template. Red lettering is our local council customizations. Also attached are our current bylaws for your reference.

We may suggest changes to the template for our local bylaws, mainly if there are any concerns to compliance with state or local laws. These bylaws must be approved by National before being presented to the board. Our bylaw committee will be meeting mid-August to review the template. Please review these bylaws and send me any suggestions or concerns by **August 12** at [ron.teater@gmail.com](mailto:ron.teater@gmail.com). Our committee will discuss your input at the meeting.

# **BYLAWS**

## **MISSISSIPPI VALLEY COUNCIL**

### **ARTICLE I. NAME**

The name of the corporation is Mississippi Valley Council, Inc., Boy Scouts of America, sometimes referred to in these bylaws as the "corporation."

### **ARTICLE II. PURPOSE AND RESPONSIBILITIES**

#### **PURPOSE**

##### **SECTION 1.**

The corporation shall promote, within the territory covered by the charter from time to time granted it by the Boy Scouts of America and in accordance with the Congressional Charter, Bylaws, and Rules and Regulations of the Boy Scouts of America, and the local council charter granted by the Boy Scouts of America, the Scouting program of promoting the ability of boys and young men and women to do things for themselves and others, training them in Scoutcraft, and teaching them patriotism, courage, self-reliance, and kindred virtues, using the methods which are now in common use by the Boy Scouts of America. In achieving this purpose, emphasis shall be placed upon the educational program of the Boy Scouts of America and the oath, promise, and code of the Scouting program for character development, citizenship training, [leadership](#) and mental and physical fitness.

The corporation shall fulfill the basic purpose of the Scouting movement within its territory, making Scouting training available to all boys and young men and women and serving organizations and community groups using the Scouting program while maintaining standards and policies, protecting official badges and insignia, and [reviewing and making recommendations regarding unit leadership and finances](#).

However, no church or religious organization holding a valid charter shall be required to accept as adult leaders any person whose espoused personal beliefs are in conflict with the chartered organization's religious principles.

#### **RESPONSIBILITIES**

##### **SECTION 2.**

As a council chartered by the Boy Scouts of America, the responsibilities of the corporation within its assigned territory and in accordance with its charter and in accordance with the applicable Bylaws, Rules and Regulations, policies, publications and interpretations of the National Council of the Boy Scouts of America shall be as follows:

*Clause 1.* It shall be the general duty of the corporation to promote and carry out the Scouting program and to operate in a sustainable fashion so as to maximize the efficient use of its resources for current and future Scouting programs.

*Clause 2.* The corporation shall guard against the use of the official uniform and insignia by persons not officially registered with the Boy Scouts of America and shall bring to the attention of the Boy Scouts of America any violation of regulations not within its power to prevent or any attempt to commercialize the Scouting movement.

*Clause 3.* The corporation shall, through its Scout Executive and other representatives, make the benefits of the Scouting program known to all organizations or community groups having contact with youth and cooperate in the organization of units so that qualified youth may have the benefit of the Scouting program.

*Clause 4.* The corporation shall provide means for assisting chartered organizations in securing and training qualified persons to serve as unit leaders and assistants, unit committee members, and chartered organization representatives. The corporation shall provide facilities and leadership in order that members and adult program participants may have experiences consistent with the applicable Scouting program with adequate facilities and supervision.

*Clause 5.* The corporation shall endeavor to recruit, train and provide qualified and trained leaders to administer and provide a quality Scouting program within its territory.

*Clause 6.* The corporation shall cooperate with the Boy Scouts of America in the selection of stores, located within the local council's territory, for appointment as authorized and licensed distributors of official uniforms, literature, and equipment. A sufficient number of stores shall be authorized by the Boy Scouts of America to provide adequate service to the youth and adult members in the territory served by the local council.

*Clause 7.* The corporation shall cooperate with and implement program goals and plans as determined by the regional executive committee and measurement standards established by the National Council.

## **ARTICLE III. MEMBERS OF THE LOCAL COUNCIL**

### **NUMBER, CLASSES, AND QUALIFICATIONS**

#### **SECTION 1.**

The corporate membership of the corporation shall be composed of active members and may also include associate members and honorary members; the corporate membership shall be known and designated collectively as the Mississippi Valley Council of the Boy Scouts of America. All active, associate, and honorary members must be registered as adult leaders as established by the Boy Scouts of America. The corporation also may enroll Friends of Scouting pursuant to clause 3 of this section. Friends of Scouting shall not be part of the corporate membership of the corporation unless elected as associate members pursuant to Clause 2.

### **Active Members**

*Clause 1.* The active membership of the local council shall consist of chartered organization representatives and members at large. Chartered organization representatives shall represent organizations or community groups operating units. Each organization or community group to which a charter is granted by the Boy Scouts of America to operate one or more recognized Scouting units shall elect or appoint a chartered organization representative, who shall be other than the unit leader or assistant unit leader, as a member of the local council.

Members at large of the local council shall include persons chosen from the various business, civic, educational, labor, professional, social, and religious interests of the communities in the corporation's territory.

The local council shall have not fewer than 100 active members. At all times chartered organization representatives shall constitute a majority of the active membership of the local council. All members of the local council must be registered members of the Boy Scouts of America.

### **Associate Members**

*Clause 2.* The local council may elect as associate members of the local council persons desiring to maintain an active Scouter membership without assignment to active service. Associate members are not elected as members at large and shall have no vote but may wear the uniform and insignia.

### **Friends of Scouting**

*Clause 3.* The local council may enroll as Friends of Scouting persons desiring to be identified through their financial support and influence in expansion of the corporation's program. Friends of Scouting who satisfy the eligibility requirements may be elected as associate members pursuant to clause 2 of this section. Friends of Scouting shall have no vote.

### **Honorary Members**

*Clause 4.* The local council may elect as honorary members of the local council persons whose election may further the Scouting program. Honorary members are not elected as members at large and shall have no vote.

## **Registration of Members and Leaders.**

*Clause 5.* The council shall comply with the Bylaws, Rules and Regulations and publications of the Boy Scouts of America in accepting, processing and approving member and adult leader applications for registration in the Boy Scouts of America.

## **ELECTION AND TERM; VACANCIES**

### SECTION 2.

#### **Active Members**

*Clause 1.* Chartered organization representatives shall become active members of the local council upon their selection or appointment by the chartered organization or community group and upon their being registered by the Boy Scouts of America as chartered organization representatives; they shall continue to be active members for such period as such organization or community group shall desire but in any event only during such time as such organization or community group shall continue to hold a charter from the Boy Scouts of America to operate a unit.

All *other* officers, chairs of committees of the board, district chairs, and Executive Board members must be registered leaders of the Boy Scouts of America and *must* first be elected as council members at large, if they are not chartered organization representatives.

Each member at large shall be elected at the annual meeting of the local council by the active members then in office, shall take office immediately following such meeting, and shall hold office until the conclusion of the next succeeding annual meeting of the local council.

#### **Associate and Honorary Members**

*Clause 2.* Associate members and honorary members of the local council *may* be elected at the annual meeting of the local council by the active members then in office, shall take office immediately following such meeting, and shall hold office until the conclusion of the next succeeding annual meeting of the local council.

## **MEETINGS; QUORUM; VOTING**

### SECTION 3.

#### **Annual Meeting**

*Clause 1.* The annual meeting of the local council shall be held at such place within the corporation's territory, or on property that is owned or leased by the corporation that is not located within the corporation's territory, and at such time as the Executive Board of the corporation may

determine. The annual meeting of the local council shall be for the purpose of (a) receiving annual reports of the Executive Board, officers, and various committees, (b) electing members at large, associate and honorary members of the local council, local council representatives to the National Council, and regular members of the Executive Board, (c) receiving and approving financial statements showing the financial position of the corporation as of the close of its most recent fiscal year and the results of operations during such year, and (d) transacting such other business as may come before the meeting.

### **Other Regular Meetings**

*Clause 2.* In addition to the annual meeting, the local council may have such other regular meetings as may be established by resolution of the Executive Board of the corporation. Each regular meeting shall be held at such place within the corporation's territory, or on property that is owned or leased by the corporation that is not located within the corporation's territory, as the President or the Executive Board may specify.

### **Special Meetings**

*Clause 3.* Special meetings of the local council may be called by the President or the Executive Board at any time and shall be called within 60 days upon the request in writing of at least one-fifth of the active members of the local council (such request specifying the object of the special meeting). Special meetings shall be held at such place within the corporation's territory, or on property that is owned or leased by the corporation that is not located within the corporation's territory, as the President or Executive Board may specify except that a special meeting called to consider a proposal to merge or consolidate with one or more corporations which are chartered local councils of the Boy Scouts of America may, to the extent permitted by law, be held in the territory of one of such other corporations if the President or the Executive Board shall specify.

### **Notice**

*Clause 4.* A written notice of any meeting of the local council, regular or special, shall be provided to each member of the local council who is entitled to attend the meeting at least 20 days in advance or earlier in the case of the annual meeting (see section 4) and shall indicate the time and place of and the business to be transacted at the meeting. No business may be transacted that is not the subject of prior notice.

### **Quorum**

*Clause 5.* A quorum for the local council shall be 5% of the active members of the council.

### **Attendance at Meetings; Voting**

*Clause 6.* All active, honorary, and associate members of the local council shall be entitled to attend any meeting of the local council. The local council may invite other persons to attend local council meetings but such persons shall have no vote. Each active member of the local council at a local council meeting shall be entitled to one vote and voting by proxy shall not be permitted.

Nominations for elective offices shall only be made by the nominating committee, and nominations from the floor shall not be permitted. Except in the case of elections where voting shall be by ballot, voting at a meeting of the local council may be by ballot, voice, or show of hands as the chair of the meeting may rule unless otherwise determined by the members entitled to vote. Unless otherwise required by law, the articles of incorporation or these bylaws, any question presented to a meeting of the local council at which a quorum is present shall be determined by a majority of those actually voting.

## **NOMINATING COMMITTEE OF THE LOCAL COUNCIL**

### SECTION 4.

At least 90 days prior to the annual meeting of the local council, the President shall appoint, with the approval of the Executive Board, not fewer than three active members of the local council to serve as a nominating committee who are not then officers. Consideration may be given to adding the immediate past council president [even if they are an officer](#), and the inclusion of one or two persons of the highest community stature who are not active members of the local council. Nominations for all council elective offices shall be made by the nominating committee. The nominating committee shall nominate persons to be elected as members at large of the local council, associate and honorary members of the local council, regular members of the Executive Board, [officers of the corporation](#) and local council representatives to the National Council. [No member of the nominating committee shall be eligible for nomination as an officer or member of the Executive Committee.](#) The notice of the annual meeting should be provided between 45 and 60 days prior to the meeting, announcing the membership of the nominating committee so that members of the local council may make recommendations of possible nominees to the committee for its consideration. Recommendations to the committee shall be made in writing at least 30 days prior to the meeting.

In addition to other officer positions, the Nominating Committee should select an executive vice-president who shall be elected annually and who shall perform such functions as may be assigned by the President or Executive Board. The President may designate the executive vice-president to serve as the President during the President's absence or inability to serve. In the case of the President's inability or failure to make such a designation, the Executive Board may do so. The executive vice-president shall perform other functions as may be assigned by the President and the Executive Board. In order to later become Council President, the executive vice-president must still be nominated and elected by the Executive Board, as set forth in Article VI, Section 1.

In the case of any council elective office becoming vacant between the annual meetings of the local council, the nominating committee may make recommendations to the Executive Board of possible nominees to fill such vacant offices. They are to maintain lists of potential candidates and to meet throughout the year to assess those candidates and make nominations when needed.

## SECTION 5.

The council election procedure appears in the appendix. (These may be adopted for use by Executive Board resolution.)

### **COMMITTEE ON PROGRAM AND RESOLUTIONS**

## SECTION 6.

At least 60 days prior to each regular meeting of the local council including the annual meeting, the President may appoint, with the approval of the Executive Board, not fewer than three nor more than five active members of the local council to serve as a committee on program and resolutions for the next regular local council meeting. The notice of such meeting provided to members of the local council shall announce the membership of this committee and shall invite suggestions from each active member of the local council for the arrangement of the program and resolutions to be considered at the meeting. All suggestions to the committee shall be in writing. The committee shall consider and present to the meeting of the local council or to the appropriate committee of the Executive Board with recommendations, all suggestions made to it at least 5 days prior to the meeting or which it itself proposes for consideration and action. If a committee on program and resolutions is appointed, no resolution shall be considered at any regular meeting of the local council unless it has first been presented to or proposed by the committee in accordance with this section.

## **ARTICLE IV. THE EXECUTIVE BOARD**

### **POWERS AND FUNCTIONS**

## SECTION 1.

The Executive Board shall be the governing body of the corporation and shall be responsible for its operations and its assets in accordance with the Council Charter. The Executive Board shall be the local reviewing authority with respect to matters within the Scouting movement which arise in the territory of the corporation. It is the duty of the Executive Board to govern the corporation and its assets for the delivery of the current and future Scouting program of the corporation. The Executive Board may delegate by resolution such authority as may be allowed by law to a committee of the Executive Board comprised of members of the Executive Board subject to any restrictions as may be contained therein.

### **MEMBERSHIP**

## SECTION 2.

The Executive Board shall consist of (a) not fewer than 25 nor more than 50 members elected by the local council from among its active members plus, (b) the officers of the corporation, including the Scout Executive who shall have no vote, (c) the chairs of the committees of the Executive Board, (d) the chairs of the several district committees, upon their being approved by the Executive Board, and (e) not more than two youth or adult program participants appointed by the President with the approval of the Executive Board to serve for a term of 1 year.

## **ELECTION AND TERM; VACANCIES**

### **SECTION 3.**

Regular members of the Executive Board shall be elected at the annual meeting of the local council, shall take office immediately following such meeting, and shall continue in office until the conclusion of the next succeeding annual meeting and until their respective successors are elected and qualify.

Any vacancy on the Executive Board may be filled by the Executive Board, and the person so elected shall hold office for the unexpired period of the term of office. Nominations to fill vacancies shall be made by the nominating committee.

A member of the Executive Board may be removed upon 30 days' written notice to the members of the Executive Board and by an affirmative vote of two-thirds of the Executive Board. Provided, however, that a member of the Executive Board who is no longer a registered leader in the Boy Scouts of America or whose registration in such position is expired in accordance with the Bylaws or Rules and Regulations of the Boy Scouts of America shall be deemed to have voluntarily resigned from the Executive Board immediately upon such event.

## **MEETINGS; QUORUM; VOTING**

### **SECTION 4.**

The Executive Board shall meet at such time and place as the Executive Board may direct and in any event at least four times annually including an organizational meeting as soon as practicable following the annual meeting of the local council. Special meetings of the Executive Board may be called by the Executive Committee of the Executive Board or by the President and shall be called within 30 days upon the written request of at least one-fifth of the members of the Executive Board (which request shall specify the purpose of such special meeting). A notice of each meeting of the Executive Board shall be provided to each member at least 5 days in advance of the meeting. No business may be transacted that is not the subject of prior notice.

A quorum of the Executive Board and all committees thereof shall be one-third or the minimum specified by state law, whichever is greater.

Unless otherwise required by law, the articles of incorporation or these bylaws, all questions presented to a meeting of the Executive Board at which a quorum is present shall be decided by a majority of those actually voting.

Notwithstanding any provision to the contrary contained herein, any meeting, regular or special, may be held by telephone / speaker phone / video conference / internet conferencing or similar electronic communication equipment so long as all directors can hear one another, and those participating in the meeting receive and vote on the same information. All such directors participating electronically shall be deemed to be present, in person, at such meeting.

Any regular member of the Executive Board who fails to attend a minimum of two meetings of the Executive Board in any one year shall not be eligible for re-election as a regular member of the Executive Board for the ensuing term, provided, however, that the Executive Board may excuse absences and any absence so excused shall be counted as a meeting attended.

## **ADVISORY COUNCIL**

### **SECTION 5.**

There may be an advisory council to the Executive Board composed of (a) former members of the Executive Board who have served on the Executive Board not less than 5 years and who can no longer attend regular meetings of the board but wish to continue their relationship with the corporation in an advisory or consulting capacity; (b) such other persons who, being unable to devote time to Scouting on a regular basis, wish to serve Scouting upon special assignment.

Members of the advisory council shall be entitled to receive notice of and to attend all meetings of the Executive Board, but shall have no vote.

## **ARTICLE V. COMMITTEES OF THE EXECUTIVE BOARD**

### **COMMITTEES; APPOINTMENT**

#### **SECTION 1.**

There shall be an Executive Committee consisting of the persons and having the powers specified in section 2 of this article.

In addition, subject to the provisions of section 3 of this article, the Executive Board shall have committees, each of which shall have such powers and responsibilities as may be fixed by resolution of the Executive Board in accordance with guidelines and procedures from time to time recommended by the Boy Scouts of America. The committees of the Executive Board shall be appointed from members of the local council or from persons satisfying the qualifications set forth in Article III, Sections 1 and 2, annually by the President with the advice and approval of the Executive Board, at the regular meeting of the Executive Board next following the annual meeting of the local council. In the event a person, other than the chair of a committee in the district, who

is not a member of the local council is appointed to such a committee, that person may be elected as a member at large of the local council **and must be qualified and register as a leader of the Boy Scouts of America before beginning their service.** As provided in section 2 of article IV of these bylaws, the chairs of the committees shall, by reason of their positions, be members of the Executive Board **if they are not already members.**

All actions of the committees shall be subject to the approval of the Executive Board **unless authority to act is delegated by resolution.**

## **EXECUTIVE COMMITTEE**

### SECTION 2.

The Executive Committee shall be composed of those persons who are the officers of the corporation and the Scout Executive.

The Executive Committee of the Executive Board shall have and may exercise all the necessary powers of the Executive Board in the management of the corporation during the intervals between the meetings of the Executive Board, but in no event shall the Executive Committee act contrary to action theretofore taken by the Executive Board. Minutes shall be kept of all Executive Committee action and reported at the ensuing meeting of the Executive Board for its approval.

Meetings of the Executive Committee may be called at any time by the President and shall be called by the President within 30 days upon the request of three or more members of the Executive Committee. It shall be the general practice of the Executive Committee to meet in those months in which the Executive Board does not meet. All meetings of the Executive Committee shall be held on at least 3 days written notice. No business may be transacted that is not the subject of prior notice. A majority of the voting members of the Executive Committee shall constitute a quorum.

## **COMMITTEES**

### SECTION 3.

The committees of the Executive Board shall be responsible for the development and effectiveness of programs and policies of the corporation in accordance with standards and requirements as established by the Boy Scouts of America. The corporation shall have committees of the Executive Board as may be authorized by the Boy Scouts of America operations manual published for the council's adopted plan of council and district organization.

The committees of the Executive Board shall be so organized as to provide for the coordination of their work throughout the entire territory of the corporation. The Executive Board's committees shall be concerned with the development of policy, program, and procedures as approved by the Executive Board in the interest of the uniform development and extension of Scouting throughout the territory of the corporation.

The committees shall function throughout the year, meeting as often as may be necessary in the judgment of the committee chair, President, or Scout Executive.

Committees shall be guided by the program material and manuals made available by the National Council of the Boy Scouts of America and shall make recommendations in light of their experience and knowledge of local conditions.

The committees shall perform the tasks organized under the four functions: membership/relationships, fund development, program, and unit service. Other committees may be formed to handle special functions.

## **ARTICLE VI. OFFICERS AND LOCAL COUNCIL REPRESENTATIVES TO THE NATIONAL COUNCIL**

### **OFFICERS; ELECTIONS AND APPOINTMENT**

#### SECTION 1.

The officers of the corporation shall be a President, up to Seven\* vice-presidents, a treasurer, a council commissioner, and a Scout Executive who shall serve as the Secretary. The officers, with the exception of the Scout Executive, shall be elected annually from the active membership of the Council by the Executive Board to serve for one year or until their successors have been elected and qualified.

Any vacancies that exist in these offices between Executive Board meetings of the local council may be filled by the Executive Board. Nominations to fill vacancies shall be made by the nominating committee. The Scout Executive shall be appointed by and shall serve at the pleasure of the Executive Board.

The local council may, upon the nomination of the Executive Board, create positions of honorary officers and elect persons to fill the offices so created. Honorary officers are not elected as members at large and shall have no duties or vote.

### **PRESIDENT**

#### SECTION 2.

The President shall serve as chair of meetings of the local council, the Executive Board, and the Executive Committee and shall be a member ex officio of all committees of the Executive Board, except for the Nominating Committee, and shall perform such other functions as required or as are assigned by the Executive Board. The President serves as a local council representative to the National Council of the Boy Scouts of America during the term of office.

## **VICE-PRESIDENTS**

### **SECTION 3.**

The vice-presidents shall perform such functions as may be assigned to them by the President. In case of the president's inability or failure to make such designation, the Executive Vice-President will serve in the President's place, or the Board or Executive Committee may designate one of the vice-presidents to serve during the President's absence or inability to serve.

## **TREASURER**

### **SECTION 4.**

The Treasurer shall be responsible to review established methods of internal control, and monitor the recording and deposit of all receipts of the corporation, for the proper disbursement of its cash, and accounting for all property of the corporation, whether real or personal, tangible or intangible, however acquired. The Treasurer shall present annually to the Executive Board a statement of all income and expenses during the prior year, together with a statement of all assets, liabilities, and net assets of the corporation as of the end of that year, these statements first having been duly audited and certified in accordance with generally accepted auditing standards by certified public accountants or other recognized independent public accountants approved by the Executive Board or Executive Committee. A copy of such audited annual statements shall be kept available at the office of the corporation for inspection by members of the corporation, and a copy shall be filed with the National Council of the Boy Scouts of America. The Treasurer shall also present interim period reports as required by the Executive Board.

No more than two assistant treasurers may be appointed by and shall act during the pleasure of the Executive Board or Executive Committee.

The Treasurer and any assistant treasurers shall be covered by either a crime policy or fidelity bond.

## **COUNCIL COMMISSIONER**

### **SECTION 5.**

The council commissioner is responsible for seeing that the unit-service function is performed.

The council commissioner shall:

- (a) Supervise the activities of the commissioner staff and preside at regular meetings of district commissioners.
- (b) Lead efforts to recruit an adequate commissioner staff to provide continuing and effective commissioner service for each unit.

- (c) Provide a year-round training program for commissioners in all districts. Conduct an annual commissioner conference.
- (d) Assist district nominating committees in selecting district commissioners as needed.
- (e) Maintain the standards of the Boy Scouts of America, uphold national policies, promote good uniforming, and lead efforts to hold regular roundtable programs in the district.
- (f) Be concerned with proper recognition of unit leaders. Maintain their morale, periodically reporting unit conditions to the Executive Board.
- (g) Help the district commissioners maintain a good working relationship with their respective district executives.
- (h) Maintain procedures to assure maximum on-time unit charter renewal by district commissioner staffs.
- (i) Work with the President to secure the help of committees in meeting unit needs.

The Council Commissioner must be at least 21 years of age and election is subject to approval and issuance of a commission as Council Commissioner by the Boy Scouts of America.

The Council Commissioner serves as a local council representative to the National Council of the Boy Scouts of America during the term of office.

## **SCOUT EXECUTIVE**

### **SECTION 6.**

- (a) The Scout Executive shall be the chief executive officer of the corporation and shall have general direction over the administrative work of the corporation, subject to the authority and direction of the Executive Board. The Scout Executive shall serve as the Secretary of the corporation, the Executive Board, and the Executive Committee. The Scout Executive shall be a voting member of the Executive Committee and an ex officio non-voting member of all committees of the Executive Board.

The Scout Executive may designate one or more representatives to serve as secretary of any committee of the Executive Board.

- (b) The Scout Executive shall be responsible for the administration of the Scouting program within the territory of the corporation and for delivery of the Scouting program consistent with the policies and publications of the Boy Scouts of America. The Scout Executive shall serve as the chief compliance officer of the corporation and shall report to the officers and the Executive Board compliance deficiencies requiring their resolution.

- (c) The Scout Executive may execute, on behalf of the corporation, all documents, deeds, or notes duly authorized to be executed and shall be the custodian of the seal of the corporation and may affix the same duly attested to such documents, deeds, or notes as may require it. As to notes and deeds, such countersignatures shall be required as the Executive Board may direct.\*
- (d) The Scout Executive shall assist the Treasurer in maintaining the accounting records and the budget system, and shall be responsible for preparing monthly detailed statements of all financial operations including the budget report for the information of the treasurer and the finance committee.
- (e) The Scout Executive may, with the prior approval of the Executive Board, delegate to any staff officer or employee authority in writing to execute leases, contracts, and other instruments as may be deemed desirable. Subject to the provisions of these bylaws and the direction of the Executive Board, the Scout Executive shall have the power to appoint and remove all employees of the corporation and to direct their work.\*
- (f) The Scout Executive shall see that notices are sent to those elected as members of the local council and the Executive Board and as officers of the corporation and to those appointed as members of committees; and shall cause notices to be sent out of all meetings for which provision is made and be responsible for the minutes of all meetings of the local council, Executive Board, and committees of which the Scout Executive is secretary.
- (g) The Scout Executive shall be responsible for the preparation and keeping of such records as will make possible the corporation's application for renewal of its charter. The Scout Executive shall submit a report at each meeting of the Executive Board relative to the work of the corporation and to the status of the Scouting movement throughout the territory of the corporation, inviting attention to matters of particular interest and informing the Executive Board concerning any problems of which the Executive Board should be advised, together with recommendations and suggestions for the good of the movement requiring action by the Executive Board.
- (h) The Scout Executive shall prepare an annual report covering the activities and achievements of the corporation which, with the approval of the Executive Board, shall be presented to the annual meeting of the local council, and made public to the communities within the territory of the corporation.
- (i) The Scout Executive appointed by the Executive Board must be one recommended by the Boy Scouts of America, [hold a commission as a professional Scouter and be certified as eligible to serve as a council Scout Executive by the Chief Scout Executive of the Boy Scouts of America throughout their tenure.](#)

\* Executive Board Resolution 2 is needed to implement (c) and (e) of this section.

## **LOCAL COUNCIL REPRESENTATIVES TO THE NATIONAL COUNCIL**

### **SECTION 7.**

At its annual meeting, the local council shall elect from its active membership such number of local council representatives to the National Council as the corporation is entitled to under the Bylaws of the Boy Scouts of America to hold office until the conclusion of the next annual meeting of the local council and until their successors are elected and qualify. Local council representatives to the National Council shall attend the annual meeting, and any special meetings, of the National Council of the Boy Scouts of America and shall participate in its proceedings and perform such other duties as may be assigned to them by the Executive Board of the corporation or the National Council of the Boy Scouts of America. As liaison officers between this corporation and the National Council they shall:

- (a) Present the point of view of the corporation to the National Council with respect to matters of national policy and procedure, and
- (b) Interpret to the corporation decisions and policies of the National Council and assist the corporation in its responsibility to make effective and bring about an understanding among local Scouters of decisions and policies of the National Council.

Where matters are to be voted upon by the National Council, the corporation may by resolution direct the local council representatives of the corporation on how to cast their votes or allow the representatives to vote as they determine to be in the best interests of the National Council.

Local council representatives to the National Council shall serve as members of the regional committee and shall attend all regional committee meetings and participate in the proceedings. The duly elected President and Council Commissioner are automatically elected to serve as local council representatives to the National Council during their terms of office.

In addition to the President and Council Commissioner each local council may elect one of its members as a local council representative to the National Council for every 5,000 traditional program youth members (Cub Scouts, Boy Scouts, Varsity Scouts, Venturers, and Sea Scouts), or major portion (2,501 or more) enrolled as of December 31 of the preceding year.

## **ARTICLE VII. COMMISSIONER STAFF AND PROFESSIONAL STAFF**

### **COMMISSIONER STAFF**

#### SECTION 1.

The commissioner staff may be comprised of the council commissioner, one or more assistant council commissioners, district commissioners, assistant district commissioners, roundtable commissioners, and unit commissioners. All individuals selected to serve as commissioners shall be approved by the Council Commissioner and Scout Executive. Each such Scouter shall be 21

years of age or over and upon appointment be approved for and hold through their tenure a commission for such position issued by the Boy Scouts of America.

The council/district commissioner staff shall be selected as required and in such a manner as is in the commissioner manuals of the Boy Scouts of America for the council's adopted plan of council and district organization, the Rules and Regulations of the Boy Scouts of America, and these bylaws.

Each member of the commissioner staff shall carry out the mission of the position for which commissioned in cooperation with the council's plan for the delivery of its programs to chartered organizations and community groups and in accord with these bylaws, policies, procedures, and the Rules and Regulations of the Boy Scouts of America.

## **PROFESSIONAL STAFF**

### **SECTION 2.**

The corporation may employ individuals in professional positions who have been recommended by and commissioned by the Boy Scouts of America. Such positions of the professional staff shall be authorized by the Executive Board upon the recommendation of the Scout Executive and shall serve, under the direction and supervision of the Scout Executive, at the pleasure of the Executive Board and the Scout Executive.

Duties of members of the professional staff shall be as defined by the Scout Executive with the approval of the Executive Board. They may be designated so as to indicate their respective functions, but all professional titles first shall be approved by the Boy Scouts of America.

## **ARTICLE VIII. DISTRICT ORGANIZATION**

### **DISTRICTS**

#### **SECTION 1.**

For the purpose of area service and administration, the corporation's territory may be divided geographically into districts as the Executive Board from time to time determines, subject to the Rules and Regulations of the Boy Scouts of America. The corporation shall supervise Scouting in each district through the active members of the local council residing within the district and such additional district members as may be elected.

### **DISTRICT COMMITTEE**

#### **SECTION 2.**

The district committee shall be elected annually by the district members to administer the Scouting program within the territory of the district. The district committee and the committees of

the district have no legislative authority, their purpose being to make effective within the district policies and programs adopted by the corporation. The district committee consists of chartered organization representatives and council members at large within the district territory plus duly elected district members at large.

### **DISTRICT COMMITTEE OFFICERS**

#### SECTION 3.

Each district committee shall elect a chair and vice-chairs, as may be required, and in such a manner as set forth in the official operations manual of the Boy Scouts of America and election procedures approved by the Executive Board. The district chair shall be nominated for election to the Executive Board in accordance with Article IV, Section 2 of these [bylaws and must be approved by the Executive Board](#).

### **MEETINGS OF THE DISTRICT COMMITTEE**

#### SECTION 4.

The district committee shall meet at such time and place, preferably within the district, as may be fixed by the committee or its chair. The business transacted at each meeting shall address the four functions of operation (membership/relationships, fund development, program, and unit service) and shall be concerned with service to chartered organizations and to units within the district and shall include the receiving of reports from the chairs of various district operating committees, the Scout Executive or designee (as secretary of the district committee), and the district commissioner, and such other business as the chair and officers and Scout Executive may indicate.

The district committee meeting immediately preceding the annual meeting of the local council should be the annual meeting of the district. At least 90 days prior, three to five names of a potential district nominating committee shall be submitted to the President for approval. The President has the discretion to add or delete names for the nominating committee from the Executive Board or the community at large. When approved, the [nominating](#) committee shall [submit](#) nominations for district officers and members at large for election at the annual meeting of the district. At this meeting the officers and district committees shall present reports of the year's activities.

#### SECTION 5.

The district election procedure appears in the appendix.

### **VACANCIES**

#### SECTION 6.

Any vacancy in district committee officers or district members at large may be filled by the district committee and the person elected shall hold office until the conclusion of the next

succeeding annual meeting of the district. Nominations to fill vacancies shall be made by the district nominating committee.

## **DISTRICT OPERATING COMMITTEES**

### SECTION 7.

Each district may have committees as approved by the Executive Board and as authorized by the Boy Scouts of America operations manuals. Each district shall be responsible for cooperating in making effective the policies and programs adopted by the Executive Board and for the performance of the four functions.

The chairs of committees of the district shall be appointed by the district chair with the approval of the district committee. The members of these committees shall be appointed by the district committee, upon the recommendation of the respective committee chair and the district chair.

## **DISTRICT COMMISSIONER STAFF**

### SECTION 8.

Each district shall have a commissioner staff as in article VII, section 1 of these bylaws and in the commissioner manuals of the Boy Scouts of America. The district commissioner shall be selected in accordance with article VIII, section 3, clause 6 of the Rules and Regulations of the Boy Scouts of America and the District Election Procedures of the bylaws.

The commissioner staff shall be responsible for advising and coaching unit personnel, on-time unit charter renewals, and monthly roundtables in the district.

## **ARTICLE IX. LOCAL UNITS**

### **APPROVAL OF UNIT CHARTERS**

#### SECTION 1.

The Executive Board shall review or shall authorize a committee or person to review all applications for new unit charters or renewals within the corporation's territory. The review shall be based upon the Rules and Regulations, policies and guidelines of the Boy Scouts of America and a recommendation with respect to each such application shall be forwarded to the National Service Center of the Boy Scouts of America. The review shall include an investigation as to the general objectives, purpose, character, intent, and programs of the prospective chartered organization or community group and its compatibility with the aims and purposes of the Boy Scouts of America. The history, length of service, and general reputation of the organization or community group are also factors that should be considered.

## UNIT DESIGNATION

### SECTION 2.

All units within the corporation's territory shall be designated by the name of the community in which the unit is located, by the name of the chartered organization or community group operating the unit, and by a serial number assigned by the corporation.

## ARTICLE X. FINANCES AND PROPERTY

### RAISING FUNDS

#### SECTION 1.

*Clause 1.* All money raised by or received for the benefit of the corporation or a unit under its jurisdiction and all property acquired by the corporation or a unit shall be deemed to be received or acquired for the benefit of Scouting as interpreted and promoted by the Boy Scouts of America, in accordance with the [Bylaws](#), Rules and Regulations and procedures from time to time adopted by the Boy Scouts of America.

*Clause 2.* Subject to the [Bylaws](#), Rules and Regulations and [publications](#) of the Boy Scouts of America, the corporation shall control the raising and expenditure of all funds for local Scouting work within the territory of the corporation. The necessary expenses of the corporation shall be met by funds secured by solicitation or otherwise in accordance with the [Bylaws](#), Rules and Regulations and [publications](#) of the Boy Scouts of America pertaining to the raising of funds for Scouting purposes.

*Clause 3.* Neither the corporation nor any unit under its jurisdiction shall have any authority to bind the Boy Scouts of America to any financial obligation whatsoever.

### CONTROL OF FUNDS AND PROPERTY

#### SECTION 2.

##### **Budget**

*Clause 1.* The Executive Board shall, preceding the commencement of each fiscal year, consider and adopt a budget of estimated expenditures by the corporation for such fiscal year. No funds shall be expended by the corporation during a fiscal year without the authorization of the Executive Board or the Executive Committee for any item not covered by, or in excess of the amount authorized by the budget for such year.

##### **General Funds**

*Clause 2.* All funds of this corporation or funds handled on behalf of this corporation or the Boy Scouts of America, from whatever source and for whatever purpose received, shall be deposited to the credit of the corporation in depositories as shall be approved by the Executive Board or Executive Committee. The funds shall be disbursed only upon the authority of the Executive Board, Executive Committee or upon the order of officers of the corporation duly authorized by the Executive Board or Executive Committee; in any event the signatures of at least two authorized persons shall be required for the disbursement of funds except in the case of checks made payable to the Boy Scouts of America where a single signature will be accepted provided authorization has been accorded by the Executive Board.

All receipts from registration fees, Boys' Life subscriptions, and any other funds of the Boy Scouts of America which are received by this corporation for transmission to the Boy Scouts of America shall be carefully segregated, through bookkeeping and accounting procedures, as established by the Boy Scouts of America.

All persons having access to any funds (general or special) of the corporation shall be covered by either a crime policy or fidelity bond.

### **Ownership, Use and Disposition of Funds and Real Property upon Dissolution of Unit or Council**

*Clause 3.* In accordance with the wishes of the donors, restricted funds received by a unit or local council, shall in all cases be held (i) in trust by either a corporate trustee for a bank or trust company, the National Boy Scouts of America Foundation or the Boy Scouts of America Endowment Master Trust; or (ii) the Boy Scouts of America Commingled Endowment Fund, LP for the use of the unit or the local council, with the provision in the statement of the conditions governing the administering of the funds that in the event of the dissolution of the unit or council or revocation or lapse of its charter said funds will, after any claims against said funds are satisfied, be distributed for the benefit of Scouting in such locality and for the specific purposes for which the fund was granted. If there is no suitable opportunity for the use of said funds in such locality, it may be used elsewhere. Except as hereafter provided in this clause, the title to all real estate acquired for a unit or local council shall be vested in a bank or trust company, in trust for the use of the unit or local council in accordance with the wishes of the donors, with a provision in such locality or elsewhere if there is not suitable opportunity to use said property or funds in such locality.

The corporation may hold title to real property in its own name provided it is stated in the deed that in the event of the dissolution of the unit or council or the revocation or lapse of its charter said trustee or trustees will, after satisfying any claims against such unit or council to which such real estate may be subject, convey said property or, if sold, pay the net proceeds of such sale in accordance with the Bylaws and Rules and Regulations of the Boy Scouts of America.

The corporation may hold title to real property and maintain accounts wherein securities or funds are deposited in the corporation's name provided, however, in accordance with the Bylaws and

Rules and Regulations of the Boy Scouts of America, such assets are deemed to have been raised or obtained for the benefit of Scouting and are subject to a constructive trust for the benefit of Scouting. Either the Articles of incorporation or the Bylaws shall be filed with the applicable state agency maintaining corporate records to provide public notice of such constructive trust and notice that the assets, real property or net proceeds from the conveyance of real property are subject to such a restriction in the event of the dissolution of the local council or the revocation or lapse of its charter.

Notwithstanding any other provision herein, the corporation may exercise its business judgment in the management and use of all of the assets of the corporation so as to maximize their use for the benefit of Scouting in accordance with the charter. The corporation shall have the right to hold such properties in any form or through such other entity or agreement that does not in effect or purpose defeat the restrictions and obligations set forth herein.

## **Securities**

*Clause 4.* The securities of the corporation shall be deposited in any deposit vault or vaults or with such bank or banks, trust company or trust companies, or other depositories as may from time to time be designated by the Executive Board, Executive Committee, or finance committee. Access to the securities may be had as provided by resolutions of the Executive Board or Executive Committee and not otherwise.

## **Audit**

*Clause 5.* A statement of all income and expenses of the corporation during the fiscal year and a statement of all assets, liabilities, and fund balances of the corporation as at the end of such year shall be audited and certified annually in accordance with generally accepted auditing standards, by certified public accountants or other recognized independent public accountants approved by the Executive Board or Executive Committee. The corporation shall comply with all applicable legal requirements relating to credits, financial controls, and accounting procedures.

The National Council shall have the right to audit all records of local councils for compliance with national rules, regulations, and policies. Any report made following an audit shall be shared with the council President, Commissioner, and Scout Executive. The regional executive committee shall have the right following any audit to take such action as it deems appropriate to correct any deficiencies or violations of any national rules, regulations, policies or charter agreement.

## **Financial and Asset Management**

*Clause 6.* The corporation shall manage its finances and assets in accordance with the Council Charter, [Bylaws](#), [Rules and Regulations](#) and publications of the [Boy Scouts of America](#). Any action which could have a significant or material impact on the council's [obligations or assets](#) must be vetted and [authorized by the Executive Board](#) for consideration and decision pursuant to notice as required by these Bylaws.

## ADMINISTRATION OF UNIT FUNDS

### SECTION 3.

*Clause 1.* At the request of the unit committee of any unit under the jurisdiction of the corporation, the Treasurer may hold for such committee funds for the unit. Such funds shall be transferred, in whole or in part, to the custody of the unit or a treasurer of the chartered organization upon authority for such transfer.

*Clause 2.* In the event of the dissolution of a unit or the revocation or lapse of its charter, **and in accordance with the Bylaws and Rules and Regulations of the Boy Scouts of America**, the unit committee shall apply unit funds and property to the payment of unit obligations and shall turn over the surplus, if any, to the corporation. In the case of an organization unit, any funds or equipment which may have been secured as property of the unit shall be held in trust by the organization or the corporation, as may be agreed upon, pending reorganization of the unit or if this does not occur, such funds and property, by the agreement of those involved, shall be used elsewhere for the promotion of the program of the Boy Scouts of America.

## ARTICLE XI. ADDITIONAL ADMINISTRATIVE MATTERS

### INDEMNIFICATION

#### SECTION 1.

**To the fullest extent allowed by state law, or as further provided**, the Corporation shall indemnify any person who was, is, or is threatened to be made a named defendant or respondent in any action, suit, or proceeding, civil or criminal (a "Proceeding"), because such person, or a person of whom such person is the legal representative, (i) is or was a member of the local council Executive Board, a committee of the local council Executive Board, a subcommittee of a committee of the local council Executive Board, or an officer of the corporation; or (ii) while a member of the local council Executive Board, a committee of the local council Executive Board, a subcommittee of the local council Executive Board, or an officer of the corporation, is or was serving at the request of the corporation as a director, officer, agent, or employee of another corporation or organization, to the fullest extent that a nonprofit corporation may grant indemnification to such a person under applicable law, without subjecting the corporation to any income or excise tax under the Internal Revenue Code of 1986, as amended, or the corresponding provision or provisions of any subsequent United States Internal Revenue law or laws; provided, however, that any right to indemnification from the corporation under this provision shall not extend to any matter as to which such person shall have engaged in wanton or willful misconduct in the performance or neglect of a duty owed to the corporation. Any right to indemnification under this provision shall be a contract right and shall include the right to be paid by the corporation expenses incurred in defending such proceeding in advance of its final disposition to the maximum extent permitted under applicable law. Any person who has requested an advancement of expenses under this

provision and has not received such advance within 30 days of such request, may thereafter bring suit against the corporation to recover the unpaid amount of such claim and, if successful in whole or in part, shall be entitled to be paid also the expense of prosecuting such claim. In any such action, the burden of proof shall be on the corporation to prove the claimant is not entitled to such payment. The rights conferred herein shall not be exclusive of any other right which any person may have or hereafter acquire under any statute, bylaw, vote of the local council Executive Board or a committee or subcommittee thereof, agreement or otherwise. This provision shall not be deemed to limit any power or exclude any right of the corporation to provide any additional or other indemnity or right, or to maintain insurance or a similar arrangement for or on behalf of any person. If this provision should be invalid or ineffective in any respect, the validity and effect of this provision in any other respect shall not be affected.

## **CONTRACTS, CHECKS, DRAFTS, ETC.**

### SECTION 2.

Except as otherwise provided by law or in these bylaws, such officer or officers, employee or employees, or agent or agents of the corporation specified by the Executive Board or Executive Committee shall sign, in the name and on behalf of the corporation, all deeds, bonds, contracts, mortgages, and other instruments or documents, the execution of which shall be authorized by the Executive Board or Executive Committee; and such authority may be general or confined to specific instances.

Except as otherwise provided by law or in these bylaws, all checks, drafts, notes, bonds, bills of exchange, or other orders, instruments, or obligations for the payment of money shall be signed by such officer or officers, employee or employees, or agent or agents of the corporation as shall be specified by the Executive Board or Executive Committee.

## **NOTICES AND WAIVERS**

### SECTION 3.

Whenever any notice is required by these bylaws or by any law to be given to any member of the local council, member of the Executive Board, or any committee or any officer, such notice except as otherwise provided by these bylaws or by any law may be given personally or by fax, or electronic mail addressed to such person at his/her place of business, if any, or (to the extent applicable) at such address as has been given to the corporation as the home address of the person; or the notice may be given in writing by mail, in a sealed wrapper, postage prepaid, addressed to such person at such address. Any notice given by fax or electronic mail shall be deemed to have been given when it shall have been delivered for transmission and any notice given by mail shall be deemed to have been given when it shall have been deposited in a post office, in a regularly maintained letter box, or with a postal carrier. A waiver of any such notice, signed by the person entitled to such notice in writing, as required, shall be deemed the equivalent thereof; and the presence at any meeting of any person entitled to notice thereof shall be deemed a waiver of such notice as to such person.

## **ACTION WITHOUT A MEETING**

### **SECTION 4.**

Electronic communications, records, and signatures may be used in connection with all matters contemplated by the Bylaws except to the extent prohibited by applicable law. Except as may be specifically set forth herein, the parties may use and rely upon electronic communications, records, and signatures for all notices, waivers, consents, undertakings, and other documents, communications, or information of any type sent or received in connection with the matters contemplated by these Bylaws. An electronically transmitted (but not oral) document will be deemed to satisfy any requirement under these Bylaws or applicable law that such document be “written”, “in writing” or the like. An electronic signature or electronically transmitted signature by any person on any document (properly authenticated) will be deemed to satisfy any requirement under these Bylaws or applicable law that such document be “signed” or “executed” by such person. An electronic transmittal or communication (but not oral) of a document will constitute delivery of such document. Neither the Corporation nor any member, Executive Board member, or any committee thereof may contest the authorization for, or validity or enforceability of, electronic records and electronic signatures, or the admissibility of copies thereof, under any applicable law relating to whether certain agreements, files, or electronic records are to be in writing or signed by the party to be bound thereby.

## **FISCAL YEAR**

### **SECTION 5.**

The fiscal year of the corporation shall be the calendar year.

## **SEAL\***

### **SECTION 6.**

The seal of the corporation shall be in the form of a circle enclosing the universal badge with the motto Be Prepared underneath this badge and the words "Mississippi Valley Council, Inc., Boy Scouts of America," around the circle and shall be used only as authorized.

## **AMENDMENT**

### **SECTION 7.**

These bylaws may be amended at any meeting of the Executive Board, upon the recommendation of the Executive Committee of the Executive Board, or when the proposed amendment has been sent to members of the Executive Board at least 15 days in advance of the meeting. All amendments to these bylaws must first be approved by the National Council of the Boy Scouts of America before being submitted to the Executive Board for adoption.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

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**Scout Executive**

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**Council President**

## **EXECUTIVE BOARD RESOLUTIONS**

RESOLUTION 1. This resolution implements article V, section 3.

### **COMMITTEES OF THE EXECUTIVE BOARD**

RESOLVED. That the following committees of the Executive Board shall be appointed:  
Administration, Finance, Program, Public Relations & Marketing, Endowment

Their duties and responsibilities shall be as in the operations manuals and applicable literature of the Boy Scouts of America and the chairs of these committees will automatically become members of the Executive Board by virtue of their appointment.

RESOLUTION 2. This resolution implements article VI, section 6 (c) and (e).

### **AUTHORITY OF SCOUT EXECUTIVE AND MEMBERS OF PROFESSIONAL STAFF**

RESOLVED, That subject to any limitation imposed by law, the bylaws, or any resolution of the Executive Board or Executive Committee, the Scout Executive, be and hereby is authorized and empowered, for and on behalf of the corporation and in its name, to deliver, enter into, acknowledge, cancel, and revoke any and all agreements, conveyances, mortgages, powers of attorney, or other instruments which are incident to the carrying on, in the normal course, of the regular affairs of the corporation; and be it further

RESOLVED, That subject to any limitation imposed by law, the bylaws, or any resolution of the Executive Board or Executive Committee, the Scout Executive, and the Treasurer, be and hereby are and each of them hereby is authorized and empowered, for and on behalf of the corporation and in its name, to deliver, execute, acknowledge, and pay any fees connected with any and all applications, reports, returns, or other instruments required by any governmental authority, which are incident to the carrying on, in the normal course, of the regular affairs of the corporation.

RESOLUTION 3. This resolution complements article XI.

### **CONFLICT OF INTEREST POLICY FOR EXECUTIVE BOARD MEMBERS**

RESOLVED, that it is the basic policy of the corporation that all Executive Board members or members of any committee thereof, or officers or employees of the corporation, have a duty to be free from the influence of any conflicting interest when they act on behalf of the corporation, represent it in negotiations, or advise others in the corporation with respect to dealing with third parties. They are expected to deal with suppliers, customers, contractors, and others having dealings with the corporation on the sole basis of what is in the best interest of the corporation without favor or preference to third parties based on personal considerations. To this end, the following rules shall be observed:

1. No member of the Executive Board or member of any committee thereof, or officer or employee of the corporation, shall accept from any person, directly or indirectly, whether by themselves or through their spouse or a member of their family or through any partner or business or professional associate, any gift, favor, service, employment or offer of employment, or any other thing of value which they know or have reason to believe is made or offered to them with the intent to influence them in the performance of their duties as a member of the executive board or member of any committee thereof, or officer or employee of the corporation.
2. No member of the Executive Board or member of any committee thereof, or officer or employee of the corporation, who is a partner, officer, or employee of a partnership, firm, or corporation, or who owns or controls more than 10 percent of the stock of such corporation, shall represent, appear for, or negotiate on behalf of the corporation in connection with the acquisition or sale by the corporation of any interest in real or tangible or intangible personal property to such partnership, firm, or corporation.
3. No member of the Executive Board or member of any committee thereof shall participate by discussion, voting, or by any other action taken by the executive board, or any committee thereof, in the enactment of or defeat of a motion which relates to any transaction with any party referred to in paragraph 2 above. In case any such matter is discussed at any meeting where any executive board or committee member who has such an interest is present, they shall promptly disclose their interest in the matter to be voted on to the chairman of the meeting. They shall not vote on the matter and, at the discretion of the disinterested members present, may be required to leave the meeting during the discussion and the voting on the matter.
4. Contracts, transactions, or arrangements of the corporation in which an executive board member or member of any committee has a direct or indirect financial, competing, or other material interest shall not be prohibited, but they must be disclosed and they shall be subject to scrutiny. Any such proposed contract, transaction, or arrangement is to be reviewed to determine that it is in the best interest of the corporation.
5. Each member of the Executive Board or member of any committee thereof shall promptly disclose any material interest that he or she has or reasonably expects to have in any proposed or existing arrangement with the corporation prior to the start of any negotiations with

respect to such matter. An interest required to be disclosed under this policy shall be disclosed in writing to the President of the corporation. Such disclosure shall include all material facts and supply any reasons why the arrangement might be or not be in the best interest of the corporation. The President of the corporation shall refer the issue to the full Executive Board, the Executive Committee, or other board committee having decision-making authority over the substantive matter in question.

6. The names of the Executive Board members or members of any committees thereof who disclosed or otherwise were found to have a material interest in a proposed or existing arrangement of the corporation, the nature of the interest, and the extent of the Executive Board member's or members of committees thereof participation in the relevant Executive Board or committee meeting on matters related to the material interest shall be recorded in the minutes of the Executive Board or committee involved. The minutes also shall include a record of any determination as to whether the arrangement was in the best interest of and fair and reasonable to the corporation, notwithstanding the interest, and the specific reasons supporting the determination, including any alternatives to the proposed or existing arrangement, the names of the persons who were present for discussions and votes relating to the proposed or existing arrangement, and a record of any votes taken in connection therewith.
7. Each Executive Board member and member of any committee thereof has a duty to place the interest of the corporation foremost in any dealing with the corporation and has a continuing responsibility to comply with the requirements of this policy. At least once each year, each Executive Board member, and new board members, prior to their initial election, shall acknowledge his or her familiarity with this policy and shall disclose in writing to the President of the corporation any existing material interest or subject to this policy by completing a conflict-of-interest disclosure statement. The conflict-of-interest disclosure statements shall be reviewed by the President of the corporation. Any issues not previously disclosed shall be referred by him or her to the Executive Board or appropriate committee. The conflict-of-interest disclosure statements shall be retained in the confidential files of the corporation.

### **Conflict of Interest Disclosure Statement**

The conflict of interest policy of the corporation requires any Executive Board member or member of any committee thereof to disclose any direct or indirect financial, competing or other material interest that he or she has or reasonably expects to have in any proposed or existing contract, transaction, or arrangement with the corporation, or in any other matter under consideration or to be considered by the Executive Board, the Executive Committee, or any other board committee.

Please initial each statement that applies to you:

\_\_\_\_\_ I have read and am familiar with the conflict of interest policy.

\_\_\_\_\_ I am not aware of any direct or indirect financial, competing or other material interest that is required to be disclosed under the conflict of interest policy.

\_\_\_\_\_ I have described in the attached letter every direct or indirect financial, competing or other material interest that is required to be disclosed under the conflict of interest policy. (Please attach a letter providing complete details of any direct or indirect financial, competing or other material interest subject to the policy.)

During the time I am an Executive Board member or member of any committee thereof, I agree to report promptly any future direct or indirect financial, competing or other material interest that is required to be disclosed under the policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this statement in the enclosed envelope not later than \_\_\_\_\_.**

RESOLUTION 4. This resolution complements article XI.

### **CONFLICT OF INTEREST POLICY FOR COUNCIL EMPLOYEES**

RESOLVED, that the following conflict of interest policy become the policy of this corporation and be applied to all council employees. It is imperative that employees of the Boy Scouts of America conduct themselves with a degree of honesty and integrity which is beyond reproach or even suspicion.

While it is not possible to anticipate every situation and prescribe a precise rule for each, it is possible to set forth certain basic, general principles to be observed by employees at all times. The essence of this policy is that employees shall always deal with others doing, or seeking to do, business with the Boy Scouts of America or any local council thereof in a manner that excludes all consideration of personal advantage. Accordingly, every employee of the \_\_\_\_\_ Council is subject to the following policy:

#### **1. Interest in Other Business Organization**

Employees of the Boy Scouts of America or any local council thereof or members of their immediate families shall not have any interest, direct or indirect, in any other business which in any degree conflicts with the employee's primary obligations to the Boy Scouts of America or any local council thereof. In this regard, employees or members of their immediate families should not possess a significant financial interest in any business that does, or seeks to do, business with the Boy Scouts of America or any local council thereof. In addition, employees should not conduct business on behalf of the Boy Scouts of America or any local council thereof with members of their immediate family, or a business organization with which the employees or members of their immediate families have any association which could be construed as significant in terms of potential conflict of interest.

#### **2. Gifts, Favors, Entertainment and Payments to Employees**

Employees shall not seek or accept any gifts, payments, fees, services, valuable privileges, vacations or pleasure trips, loans (other than conventional loans from lending institutions) or other favors from any person or business organization that does, or seeks to do, business with the Boy Scouts of America or any local council thereof. No employee shall accept anything of value in exchange for referral of parties to any person or business organization that does, or seeks to do, business with the Boy Scouts of America or any local council thereof. In the application of this policy:

- (a) Employees may accept common courtesies of nominal value usually associated with accepted business practices for themselves and members of their families.
- (b) An especially strict standard is expected with respect to gifts, services or considerations of any kind from suppliers. Entertainment at the expense of suppliers beyond that contemplated by (a) above should not be accepted under any circumstance.

- (c) It is never permissible to accept a gift in cash or cash equivalents of any amount.
- (d) This policy does not preclude the acceptance of benefits to the local council or the Boy Scouts of America as compared to benefits to an individual employee.
- (e) This policy does not preclude the acceptance of courtesies extended to employees of the Boy Scouts of America or any local council thereof in their official capacities, such as gratis hotel rooms for business (but not personal use) in connection with meetings.
- (f) This policy will be communicated to persons and organizations doing, or seeking to do, business with the Boy Scouts of America or any local council thereof.

### **3. Confidential Information**

Employees shall not, without proper authority, give or release to anyone not an employee, or to another employee who has no need for the information, data or information of a confidential nature concerning the Boy Scouts of America or any local council thereof.

### **4. Gifts, Favors, Entertainment, and Payments by the Boy Scouts of America or Any Local Council Thereof**

Gifts, favors, and entertainment may be given others at the expense of the Boy Scouts of America or any local council thereof only if they meet all of the following criteria:

- (a) They are consistent with accepted business practices.
- (b) They are of sufficiently limited value, and in a form that will not be construed as improper.
- (c) They are not in contravention of applicable law and generally accepted ethical standards.
- (d) Public disclosure of the facts will not embarrass the Boy Scouts of America or any local council thereof.

### **5. Obligation to Disclose**

Any employee who believes that his or her personal actions or interests, or the actions of others, may violate this policy must discuss the matter with the Scout Executive. Additional interpretations of this policy and definitions of words and phrases used herein will be made upon request to the Scout Executive.

### **6. Sanctions**

Any employee whose actions or interests violate this policy is subject to termination on that account alone, if such is determined to be in the best interests of the movement.

It is the responsibility of every employee of the Boy Scouts of America or any local council thereof to be aware of and to observe these standards. Accordingly, each employee is asked to sign and return the accompanying Employee Statement relating to these standards. Employee Statements will be held in complete confidence. The employee statement will be re-executed on a regular basis.

### **EMPLOYEE STATEMENT**

I certify that I have received a copy of the Council Conflict of Interest Policy, dated \_\_\_\_\_, and that neither I nor any member of my immediate family have any personal economic interest that could be construed as opposed to the best interests of the Boy Scouts of America or any local council thereof or in violation of the stated conflict of interest policy, other than any exceptions listed below.

(Give full details below or on a separate sheet, if appropriate, concerning any outside interests that you believe require or may require the approval of the Scout Executive. If none, please so state).

Signature of Employee: \_\_\_\_\_ Date:

## **THE LOCAL COUNCIL ANNUAL MEETING**

The annual meeting of the local council shall be held at such place and at such time as the Executive Board of the corporation may determine. The annual meeting of the local council shall be for the purpose of:

- a. Receiving annual reports of the Executive Board, officers, and various committees,
- b. Electing members at large, associate and honorary members of the local council, regular members of the Executive Board, and local council representatives to the National Council.
- c. Receiving and approving financial statements showing the financial position of the corporation as of the close of its most recent complete fiscal year and the results of operations during such year, and
- d. Transacting such other business as may come before the meeting.

The following guidelines shall be observed:

1. The proposed agenda, notice, and election procedures should be reviewed in conference by the President, Scout Executive, and area director well in advance of the meeting (i.e. prior to the board meeting which is 3 months before the annual meeting).
2. The President must give careful attention to the appointment of both the nominating committee and the committee on program and resolutions within the time specified in the bylaws. It would be well for the President to appoint a volunteer Scouter knowledgeable in the BSA election procedures, as well as the applicable nonprofit corporation state law requirements, to serve as parliamentarian and also election judge(s). These appointments should be published with sufficient advance notice to give voting members the opportunity to send in written recommendations.
3. Notice of the annual meeting must be given in writing a minimum number of days in advance of the meeting, as specified in the bylaws of the council.
4. A list of the names of presently registered chartered organization representatives in the council and the name of the organization which each represents shall be developed. The list should indicate anticipated attendance at the annual meeting. Chartered organization representatives must constitute a majority of the active membership of the local council at all times.
5. Local council bylaws should stipulate the quorum requirements. The National Council recommends that a quorum for the local council conform to the laws of the state in which the council is incorporated. When this is not stated, 5 percent or 10 percent of the total voting membership shall be required.

6. Voting delegates and nonvoting delegates should be properly identified at the annual meeting with easily recognizable and distinctive name tags. All voting delegates should register as they arrive.
7. The President may desire to call upon the parliamentarian to explain the election procedures before turning the meeting over to the nominating committee chair to present the nominating committee report and conduct the elections. Copies of the election procedures and council bylaws should be on hand for ready reference. The election procedure should be dignified and be carried out in a businesslike manner. Nominations from the floor are not permitted.
8. It is strongly recommended that all members of the Executive Board be contacted personally (and proposed members at large of the council written to) informing them of the intention of the nominating committee to place their name in nomination for election at the council's annual meeting unless they inform the chair of the nominating committee otherwise. This is not only a courtesy, but strengthens the position of the nominating committee's final recommendations.
9. A strategy meeting should be held no more than 10 days (preferably within 24 hours) in advance of the annual meeting, at which the President, Scout Executive, parliamentarian, nominating committee chair (and where possible the regional and/or area representative) are present to review the agenda and to discuss the possibility of problems arising.
10. In the event that problems or divisive matters are anticipated at the meeting, it is appropriate to determine whether or not it is proper to raise such items at the meeting under the council's bylaws. If so, it will be necessary to devise strategy to cope with each matter. It may be appropriate to contact all voting members to give them additional information and to assess the voting position of each.
11. Efforts should be taken to ensure that all volunteer Scouters, especially those from the districts, are well informed. It may be useful to suggest to district Scouters that they have direct representation on the Executive Board through their district chair and thus may have their views represented in this manner.
12. The National Council of the Boy Scouts of America may be called upon by the Executive Board of a local council for assistance in these matters; such as conducting special audits in such areas as personnel, membership, or fiscal stewardship.

# COUNCIL ELECTION PROCEDURES

## Purpose

To elect council members at large, associate and honorary members of the local council, regular members of the Executive Board, and local council representatives to the National Council.

## Those eligible to vote

1. Registered chartered organization representatives currently officially representing chartered organizations within the council's geographical boundaries.
2. Registered, duly elected council members at large.

## Time of elections

The date, time, and place of the annual business meeting of the local council is specified by the Executive Board of the corporation as prescribed by the council's bylaws.

## Process

1. At least 90 days prior to the date set for the annual business meeting of the local council the President shall appoint a nominating committee, subject to board approval, of not fewer than three active council members who are not then officers. Consideration may be given to adding the immediate past council president even if they are an officer, and the inclusion of one or two persons of the highest community stature who are not active members of the local council. No member of the nominating committee shall be eligible for nomination as an officer or member of the Executive Committee.
2. The members of the nominating committee will be identified to members of the council between 45 and 60 days prior to the annual council business meeting so that names may be given to them for consideration.
3. Suggested nominees from registered members of the local council are to be considered if they are received in writing no less than 30 days prior to the annual business meeting. Those who offer names to the nominating committee should supply some background information but should not have secured the permission of the person to be nominated or whether they will serve if elected.
4. The nominating committee will meet with the Scout Executive, serving as the secretary and having no vote, for the purpose of selecting a slate of nominees for election.
5. Nominations received in writing within the allowable time from members of the local council not on the nominating committee are given serious consideration. Each such nomination

should be acknowledged with a brief letter of thanks and the assurance that the candidate will be considered.

6. To provide a fair and orderly nominating process, nominations will not be accepted from the floor at the time of election. This procedure also permits sufficient time to consider in advance all aspects of a nominee's suitability to serve.
7. The nominating committee will select a slate consisting of a single candidate for each council officer position and no more than the legally allowable number of persons for each of the following categories: council members at large, Executive Board members, associate and honorary members, local council representatives to the National Council; however, the committee may elect not to completely fill the associate and honorary member categories.

The nominating committee will then ensure that sufficient copies of the ballot are printed and that one is provided to each official voting member present at the local council annual business meeting. The order of listing on the ballot is as follows:

**Members at large, Voting**

Council members at large  
Executive Board members  
Advisory Board members

Council officers (except Scout Executive) elected by the Executive Board  
Local council representatives to the National Council

**Not members at large - Non-Voting**

Associate members  
Honorary members

8. Following the elections it is important to notify those elected, to congratulate each, and to register those not already registered as active members of the Boy Scouts of America.

**Details and Contingencies**

1. Newly elected officers, Executive Board members and local council members at large take office immediately following the meeting where they are elected.
2. Should any portion of the nominating committee's report be rejected, another slate must be presented at a subsequent meeting. The new slate may or may not reflect different candidates and is once again based upon the nominating committee's recommendations. Whenever a slate is rejected, a meeting to consider the new slate must be held no more than 60 days after the annual business meeting. During that period the nominating committee should review any write-in nominations and comments from the meeting where the slate was rejected and to address the concerns leading to the rejection of the original slate.

Formal notice of the rescheduled meeting, stating the purpose, etc., should be sent to eligible voters. The nominating committee should, at the rescheduled meeting, be called upon by the President to proceed with that portion (or portions) of the election that was not completed.

3. In the event that a resolution is still not obtained, the process described in "2" above will be followed once more. Failing resolution the second time, the President may (a) elect to entertain a motion to follow the process in "2" above once again, or (b) dismiss the present nominating committee and appoint a new one which will meet and draw up a slate to be presented according to the guidelines above.
4. Because regular members of the Executive Board and council members at large take office immediately following the local council annual business meeting (local council Bylaws, Article III, Section 2, Clause 1 and Article IV, Section 3) they assume office as soon as the local council annual business meeting is adjourned.
5. Voting should be done by ballot. The nominating committee's slate, having been printed and distributed to eligible voters at the meeting, may be used as an official ballot should there be the need.

The chair of the nominating committee may "move the acceptance of the category under consideration and instruct the secretary to cast a unanimous ballot for the proposed nominees." If this motion is carried, there is no need to collect the printed ballots.

If the "unanimous ballot" motion is defeated then the President immediately will appoint tellers from among the active, registered members present to collect and tally the ballots. It may be helpful to have eligible voters sign their names so that their eligibility can be checked.

Note: Use *Council Nominating Worksheet, No 513-331(09)*, or access a copy from MyBSA by linking to Strategic Performance under Resources. The form can also be accessed online as a "fill in" form.

# **DISTRICT ELECTION PROCEDURES**

## **Purpose**

To elect district officers and district members at large.

## **Those eligible to vote**

1. Chartered organization representatives registered and currently representing chartered organizations within the district's geographical boundaries. (see "chartered organization representative" below.)
2. Registered district members at large duly elected at the last annual district committee meeting or during the interim at a regular, duly called district committee meeting.
3. Registered council members at large residing in the district.

## **Time**

The district committee meeting immediately preceding the council annual meeting should be the district annual meeting.

## **Process**

1. Ninety days prior to the district annual meeting, the district chair will submit suggestions for members of the nominating committee to the President for approval. This committee should consist of three to five members. The President has the discretion to add or delete names for the nominating committee from the council Executive Board or the community at large. It is recommended that the President appoint a member of the council Executive Board to serve on this committee. In the event of a vacancy in the office of district commissioner, the President may ask the Council Commissioner to serve on the nominating committee.
2. When approval is received from the President the nominating committee will meet with the district executive as adviser to form the slate comprised of nominees for district chair, one or more vice-chairs, and district members at large, plus a nominee to be submitted by the district chair for council Executive Board approval to serve as district commissioner.
3. The nominating committee not only will agree on the slate but also will secure the nominees' permission to stand for election and to serve if elected.
4. The members of the nominating committee will be identified to the district members of the local council between 30 and 60 days prior to the annual district committee meeting so that suggestions may be given to them for consideration. (This information may be included in one formal notice of the annual meeting.)

5. Suggestions may be made in writing to the nominating committee for inclusion in its report providing the nominees thus entered are received by the nominating committee at least 2 weeks prior to the annual meeting of the district. If accepted by the nominating committee, the candidate will be contacted by the nominating committee and permission received from the person to stand for election and to serve.
6. To provide a fair and orderly nominating process, nominations will not be accepted from the floor at the time of election. This procedure also permits sufficient time to consider in advance all aspects of a nominee's suitability to serve.
7. At the district annual meeting the district chair will call upon the chair of the nominating committee for the committee's report and "turn over the chair to conduct the elections."
  - a. The chair of the nominating committee will present first the committee's nominees for district members at large; call for a motion, second, and vote.
  - b. The chair of the nominating committee then will present the committee's nominees for district chair and vice-chairs; call for a motion, second, and vote.
  - c. The district commissioner is to be an elected member at large but is offered for appointment and approval as district commissioner by the council Executive Board through the report of the district nominating committee and with the concurrence of the Scout Executive. The district commissioner is not elected at the district annual meeting.
  - d. Vote of the majority of the members present at the district meeting is required for election.

### **Details and Contingencies**

1. Newly elected officers and members at large take office immediately following the district business meeting.
2. If any portion of the nominating committee's report is rejected, this portion must be reintroduced at a special or adjourned or recessed meeting of the district committee to be held within 30 days of the present meeting. Formal notice of this meeting must be sent to eligible voters immediately so that it is received at least 2 weeks prior to the meeting. Additional names may be submitted to the nominating committee during that period. The nominating committee will, at the next meeting, proceed with the portion of the election that failed passage. It is hoped that the nominating committee members will discover the reasons for the failure of acceptance and attempt to deal with them.
3. In the event that a resolution is still not obtained, then the matter will be referred to the President and/or Executive Board for final resolution.

4. Because members at large take office immediately following the district business meeting, they and the chartered organization representatives are eligible to vote at postponed elections if they were elected and the officers' slate was not accepted.
5. Voting may be done by ballot but voice or hand votes are acceptable since a district is a non-policymaking body. If ballots are used, the secretary should be instructed to collect ballots only from those eligible to vote, marked with the name of eligible voters and counted by clerks appointed by the chair of the nominating committee. A motion to cast a unanimous ballot for the proposed candidates is acceptable.

*Note: Use District Nominating Worksheet, No. 513-332 or access a copy from MyBSA by linking to Strategic Performance under Resources. The form can also be accessed online as a "fill in" form.*

*Note: Council Bylaws are the "final word."*

### **Chartered Organization Representative**

1. The chartered organization representative is automatically a voting member of the council and the district upon the selection or appointment by the community organization and when registered as a member of the Boy Scouts of America. The individual is to be registered during the time that the chartered organization designates this person as chartered organization representative and shall have one vote.
2. Primary responsibilities are (1) help units to be successful and (2) serve as liaison between the chartered organization and Scouting.
3. The chartered organization representative is encouraged to become an active, participating member of one of the district's committees.

## Eagle Ridge District Report

District Chairman	Rick Atwood
District Commissioner	Dan Zanger
District Director	J. David Gilbert

Eagle Ridge District is proud to announce that we have met our FOS goal for 2016. I would like to thank Byron Smith (Community Chair), Ted Hea (Family Chair), and David Gilbert for all their hard work. Special thanks to Ted Hea for getting 123% of our goal.

Some exciting things have happened in Eagle Ridge District since the last meeting. Our spring camporee "Camp Olympics" was a huge success. We had 136 Scouts and Scouters attend the event. Medals were awarded to those patrols and individuals that found their way to the winner's podium. The event was held at Saukenauk Scout Reservation and I would like to thank the Eagle Ridge Camping Committee for all their hard work. They are already planning the 2017 Spring Camporee which will be a Horsemanship event.

I would also like to introduce Gary Kuhn as our new Membership Chairman. I feel we have found a very capable volunteer in Gary.

## River Valley District

River Valley District has struggled with Friends of Scouting in 2016. The District has laid a foundation for future success but did not have as much progress cultivating new donors as hoped. The District will continue to work on developing new money.

Troop 39 has been started in Carthage. This means that Carthage now has both a Cub Pack and a Scout Troop where there was none last year at this time. Several more new unit prospects are being developed including several potential Explorer Posts. Both of the District's major School Districts have more incoming first grade boys this fall than the last several years so River Valley is looking forward towards a strong fall recruitment anchored by a large number of Tiger Cubs.

Gina Lanning  
River Valley District Chair

## July, 2016 Board Meeting Report

### Black Hawk Lodge

The OA Spring Conclave was held April 22 – 24 at Camp Eastman with 64 members registered. We received 7 new Ordeal members into the Lodge and promoted one member to Brotherhood. Soaring Hawk was selected as the name for the new ceremony ring which was dedicated that weekend.

Five Lodge members are registered to attend OA NEXT from July 30 – August 4. This is a 5-day training seminar to be held at Bloomington, Indiana. Members attending include Bruce Moechnig, Cord Boughton, Jack Gunsten, Isaiah Aden and Sam Sparrow.

Unit elections and callouts have been completed for the first three weeks of Summer Camp. For the 2 weeks at Saukenauk Scout Reservation, 33 Scouts and Scouters were called out. In the first week at Camp Eastman, 12 Scouts and Scouters were called out.

Upcoming events include the remaining callouts for the last two weeks of Summer Camp at Eastman, Fall Reunion August 19 – 21, and Section Conclave from September 16 – 18 at Saukenauk Scout Reservation.

Respectfully submitted,

Bruce Moechnig  
Black Hawk Lodge Adviser

## Commissioner Report

Our Central Region Area 3 Commissioner thanked the Mississippi Valley Council for our 90% of Youth Protection Training.



Explore

Districts

JUNE 2016



JOURNEY TO EXCELLENCE

### Central-A3 Mississippi Valley 141 (#141)

Quincy, IL

2016-07-08

Total Score (3000 max)

Current Year-to-Date: 2400 of 3000

Last Year-to-Date: 1450 of 2800

11/17



Overall status



Finance Membership Program Unit Service Leadership and Governance

