

MINUTES  
EXECUTIVE BOARD MEETING  
APRIL 17, 2018  
John Wood Community College – Quincy  
Southeastern Community College – West Burlington

Executive Board Attendance

Quincy

Isaiah Aden  
Rick Atwood  
Robert Dickson  
Will Duryea  
Greg Ellingson  
Kent Embree  
Joe Henning  
Jack Freiburg  
Dennis Gorman  
Keith Klusmeyer  
Karen Mayville  
Bill Paxton  
Misty Scott  
Jeff Terry  
Curt Wavering

Burlington

Rick Buller  
Greg Humphrey  
John McKillip  
Kevin Mineart  
Doug Peters  
Dennis Stewart  
Ron Teater

Phone

Nathan Smith

Other Attendance

J. David Gilbert  
Rosanna Voss

Todd Lamison

Excused Absence

Brent Babyak  
Christie Bliven  
Donna Buss  
Mark Crooks  
Terri Dowell

Greg Feldberg  
Cecil Haskins  
Joe Henning  
Gina Lanning  
Ryan Nagrocki

Josh Schier  
Jeff Spear  
Marcel Wagner  
Cody Wright

President Kevin Mineart called the meeting to order at 5:35 p.m. and welcomed everyone to the April Executive Board meeting. A quorum was declared.

Action Items:

- ◆ MOTION (by Ron Teater, seconded by Dennis Stewart) TO APPROVE THE DECEMBER BOARD MINUTES AS SUBMITTED. Motion carried.
- ◆ MOTION (by John McKillip, seconded by Dennis Gorman) TO ACCEPT THE JANUARY AND MARCH EXECUTIVE COMMITTEE MINUTES AS SUBMITTED. Motion carried.
- ◆ COUNCIL VOLUNTEER INCENTIVE PROGRAMS POLICY WAS TABLED UNTIL THE NEXT MEETING.
- ◆ MOTION (by Greg Humphrey, seconded by Dennis Gorman) TO ACCEPT INTO RECORD THE RESULTS OF THE SSR SEPTIC SYSTEM REPAIRS ELECTRONIC VOTE WHICH WAS APPROVED BY A VOTE OF 29 IN FAVOR, 0 AGAINST, AND 10 NO RESPONSE. Motion carried.

- ◆ MOTION (by Rick Atwood, seconded by Bob Dickson) TO ACCEPT THE TREASURER'S REPORT AS PRESENTED. Motion carried.
- ◆ MOTION (by Doug Peters, seconded by Dennis Stewart) TO APPROVE THE ADVISORY COUNCIL MEMBERS AS PRESENTED AT THE COUNCIL ANNUAL MEETING ON FEBRUARY 10, 2018. Motion carried.
- ◆ MOTION (by Doug Peters, seconded by Ron Teater) TO ACCEPT THE RESIGNATIONS OF KEITH KAUFMANN AND WILLIAM STUFLICK FROM THE EXECUTIVE BOARD AND AS COUNCIL MEMBERS-AT-LARGE. Motion carried.
- ◆ MOTION (by Doug Peters, seconded by Rick Atwood) TO APPROVE JASON COSTIGAN AS ASSISTANT TREASURER, EXECUTIVE BOARD MEMBER AND COUNCIL MEMBER-AT-LARGE. Motion carried.
- ◆ MOTION (by Rick Buller, seconded by Doug Peter) TO ADOPT THE COUNCIL BYLAWS, ACCEPT THE 2016 FORM 990, AND ACCEPT AUDITOR'S LETTER OF ENGAGEMENT. Motion carried.
- ◆ MOTION (by Brent Babyak, seconded by Joe Henning) TO PERMIT THE BUILDING SEARCH COMMITTEE TO MAKE AN OFFER ON A BUILDING LOCATED AS 2522 LOCUST STREET IN QUINCY, IL, WITH THE UNDERSTANDING THAT THE TOTAL ESTIMATED COST WILL BE GREATER THAN THE \$400,000 LIMIT. Motion carried.
- ◆ MOTION (by John McKillip, seconded by Greg Humphrey) TO ACCEPT THE VICE PRESIDENT REPORTS AS PRESENTED. Motion carried.

#### Report Items:

- ◆ Treasurer's Report (Misty Scott):
  1. Statement of Operations – FOS hit its March benchmarks overall and is up about \$17,000 from budget; we still need a strong finish to the campaign to hit the overall budget. The two special events we have had this far (Quincy Trivia Night and Adventure Race) have combined to be \$1,500 down from budgeted net. Foundations and Trusts is still trending high as we received the \$65,000 foundation gift a couple months earlier than expected. Scout Shop sales are down, but so is cost of goods. Total short of budget is \$2,200 in net. Most expenses are right around budget. Occupancy is the only one that is a little over (by about \$2,000), but that is due to the timing of filling the LP tanks. Overall bottom line of \$4,616 is skewed by timing of foundation gift plus being ahead of schedule in FOS.
  2. Statement of Financial Position Accounts receivable higher in 2018 than 2017 as we are waiting for several units to finish paying popcorn bills. Contributions receivable are down about \$10,000, which is largely due to the reduction in funding from the United Ways. Interfund loans will continue to be higher than in the past, as we are drawing more than the historical interest and dividends only. Deferred expenses and revenues are down back to normal levels after the 2017 Jamboree. Deferred special event revenue is up due to early payments for Sporting Clays. Overall net assets are up a little over \$1,000,000, primarily due to the endowment investment assets. The land in the Knapp Trust was reevaluated and the value increased considerably as a result.
- ◆ Nominating Committee (Doug Peters): As a member of the Nominating Committee, Doug presented the report to approve the Advisory Council Members as presented at the Council Annual Meeting on February 10, 2018; accept the resignations of Keith Kaufmann and William Stuflick from the Executive Board and as Council Members-at-Large; and, approve Jason Costigan as Assistant Treasurer, and therefore Executive Board Member and Council Member-at-Large.
- ◆ Potential Quincy Service Center Site (Kevin Mineart): A motion was presented by Brent Babyak and seconded by Joe Henning in the report Brent submitted prior to this meeting. The property is located at 2522 Locust in Quincy. The building is 4,000 square feet and is pre-engineered steel frame construction. To meet our needs, the interior will need to be gutted and remodeled to a new floor

plan. The building is smaller than originally desired, however, as we would be creating a floor plan to meet our needs and minimize dead space, we feel that we can fit into the space. We may initially need to forego a large conference room (board room), however the design of the building allows for easy expansion. There is plenty of room for parking and expansion. The building is zoned industrial. As per the process we created to purchase a building, the committee of Kevin, Joe and Brent can make a bid after determining that the board believes the location is feasible. All bids will be contingent upon Board Review. We may make the offer on the building as long as our basic plan estimates the cost of purchase plus renovation will be under \$400,000. The current building is on the market at \$230,000. Based on the market appraisal, this is a fair price for the property. We hope to purchase it at \$190,000 to \$210,000. Based on industries current renovation cost per foot, with a conservative estimate of expense reductions utilizing volunteers for certain tasks and discounts that Scouting will receive on material, the total estimated cost to purchase and remodel will be \$500,000 to \$550,000. We plan to sell the current location and apply those monies to the new property. Potential property is part of a subdivision with property adjacent. Property line is right along the center of the driveway. Any bid we make is contingent on Board acceptance. Potential property will be more functional and safer than what we have today. Maintenance and utilities will be comparable, if not less. There is a potential to double the size of the building in the future.

- ◆ Vice President Reports and Discussion (Kevin Mineart): Kevin highlighted the Vice President of Enterprise report by providing kudos to the Tribe of the Silver Tomahawk and Black Hawk Lodge Order of the Arrow for work on the fire rings. He also highlighted the camp fire seating plan for the Philmont Cabins. Full copies of reports are included in the minutes as attachments.
- ◆ Additional Reports and Discussion (Dennis Stewart):
  1. Eagle Valley District is currently sitting at 76.7% of their overall FOS goal of \$104,000. A new ambassador was recently recruited to help find new support in the Fort Madison and Keokuk areas. To-date, Eagle Valley has had two new units in the district with several more in the works. A new membership plan is underway to increase our membership team and segregate the focus by county. We will have a town-wide recruitment in Quincy, Fort Madison, and Keokuk. We are also discussing combining recruitment efforts in the Carthage/Bowen areas for sake of manpower and school accessibility. 2018 has been successful in our recruitment of manpower. We have recruited a vice-chair of the district, a new popcorn chair, a new Eagle Board chairman, five more FOS ambassadors, and three more membership team captains. Roundtables and district meetings continue to be successful with the use of our Zoom technology. With the implementation of new volunteers. Policies and plans, Eagle Valley is on track to be successful in 2018.
  2. Black Hawk Lodge, Order of the Arrow held its annual Lodge Leadership Development on February 17<sup>th</sup> at Camp Eastman which was a huge success. Coming up on April 20-22 at Camp Eastman is the Lodge's Spring Conclave where new members will be inducted and new Brotherhood members will be welcomed. The Lodge is looking forward to continuing and expanding its OA Pow Wow program this year at Summer Camp which is held every Monday night at summer camp. It is a fun way for all of the campers to learn a little about Native American traditions. Another program continuing again is the OA Service Corps (OASC). OASC is similar to the provisional camp program but is focused towards OA members. Finally, this is Black Hawk Lodge's 15<sup>th</sup> anniversary. On Saturday, June 16<sup>th</sup> at Saukenauk Scout Reservation, the Lodge will be hosting a 15<sup>th</sup> Anniversary Fellowship Event featuring many exciting things such as a car smash, inflatable jousting arenas, and many more activities.
  3. Dennis read the report for the Tribe of the Silver Tomahawk. The Tribe held two events, Winter Banquet and Brave Day. A Work Day was also held at Saukenauk Scout Reservation. The next event is Neolin in May.
  4. Full copies of reports are included in the minutes as attachments.

- ◆ Council Commissioner's Remarks (Dennis Stewart): The Mississippi Valley Council saw a rise in *Journey to Excellence* for Boy Scout advancement and direct contact leaders trained. We are in the process of scheduled PBJ for 2018. Those units which participated in 2017 will be in Phase 2. If the unit did not participate in 2017, they will take part in Phase 1. The Council Key 3 had a teleconference with Carol Whitebook, Assessment and Planning Specialist for the National Strategic Performance Office. Carol and her team conducted a Business Practices Assessment for our Council. The team could not say enough about how well the staff was prepared. Dennis promoted the National Annual Meeting in Dallas, TX and suggested Board members try to attend.
- ◆ Scout Executive's Remarks (Todd Lamison): Todd presented Bill Paxton with a personalized hatchet for his FOS donation. Others are welcome to increase their gift to receive a hatchet. Todd encouraged all Board members to follow through with their pledges so our board is at 100% participation. Jack Freiburg was presented with his 35-year veteran award. Todd praised Eagle Valley's fundraising efforts. The district is doing an awesome job with discount cards, community FOS, and family FOS. National highlights the top five councils in each region as far as percentage of FOS completed; the Mississippi Valley Council was highlighted as one of those top five in Central Region. Central Region is having a competition for starting new units and is highlighting District Executives. Both of our Senior District Executives, Heather and Keely, were highlighted in that area. Recently, we were notified that Black Hawk Lodge received the National OA Service Award. Todd thanked Kevin for participating the Chopped! event last weekend as a chef.
- ◆ Council President's Remarks (Kevin Mineart): Kevin reported on the Administrative Review/Business Practices Assessment. Carol commented that she and her team appreciated the staff and volunteers have some really great practices that could improve Scouting in other councils, such as Asana and Zoom. Superior to any other management team; the field executives appreciate ride-alongs with the management team. The Council leadership/management is never too busy to listen to issues voiced. The Vice President of Human Resources is a brilliant thing. A point of pride is the digitizing of documents. We can be very proud of what we are doing in our council. Kevin touched on a few upcoming events. The next board meeting is July 17<sup>th</sup> in the Dining Hall at Camp Eastman with the meeting following dinner. The next Executive Committee meeting is May 15<sup>th</sup> with the Charter Review following the meeting. We have two Distinguished Citizen Dinners with one at the Burlington Country Club tomorrow night and the other on Sunday May 20<sup>th</sup> at Town and Country Inn & Suites. We were just notified today that we have a Silver St. George recipient in the Council. This is a National award and is limited to six per year. It started in 1998. Fr. Mark Spring was awarded the Silver St. George award last weekend by the National Catholic Committee on Scouting.

Meeting declared adjourned at 6:25 p.m.

Respectfully submitted,

Todd Lamison  
Scout Executive

Attest: \_\_\_\_\_  
Kevin Mineart, Council President

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