

MINUTES  
EXECUTIVE BOARD MEETING  
July 16, 2019  
Camp Eastman

Executive Board Attendance

Rick Atwood	William Duryea	John McKillip
Rick Buller	Greg Ellingson	Jim Mehaffy
Donna Buss	Robert Gallaher	Kevin Mineart
Brennan Creelman	Cecil Haskins	Ben Schmidgall
Mark Crooks	Joe Henning	Dennis Stewart
Robert Dickson	Greg Humphrey	Ron Teater
John T. Dozier	Keith Klusmeyer	

Other Attendance

Ryan Barnes	David Lane	Rosanna Voss
Ricci Dula	Jeff Melton	Erin Wharton

Excused Absence

Greg Allen	Dennis Gorman	Doug Peters
Brent Babyak	Barb Holthaus	Josh Schier
Lois Campbell	David Janus	Jeff Spear
Jason Costigan	Christopher Kaelke	Jeff Terry
Terri Dowell	Gina Lanning	Curt Wavering
Kent Embree	Karen Mayville	Kent Williams
Jack Freiburg	Bill Paxton	

Kevin Mineart called the meeting to order at 6:55 p.m. and welcomed everyone. A quorum was declared.

Action Items:

- ◆ MOTION (by Will Duryea, seconded by John McKillip) TO APPROVE AUDIT ENGAGEMENT LETTER. Motion carried.
- ◆ MOTION (by Keith Klusmeyer, seconded by Will Duryea) TO APPROVE THE 2018 AUDIT AS PRESENTED. Motion carried.
- ◆ MOTION (by Bob Dickson, seconded by Rick Buller) TO APPROVE THE 2018 FORM 990 AS PRESENTED. Motion carried.
- ◆ MOTION (by Greg Humphrey, seconded by Ron Teater) TO APPROVE THE APRIL 16, 2019 EXECUTIVE BOARD MINUTES AS AMENDED . Motion carried.
- ◆ MOTION (by Dennis Stewart, seconded by Mark Crooks) TO RATIFY THE REPAIRS OF THE BURLINGTON OFFICE. JUNE 6, 2019 ELECTRONIC VOTE APPROVED WITH 30 YES, 0 NO, AND 11 NO RESPONSE. Motion carried.
- ◆ MOTION (by Keith Klusmeyer, seconded by JT Dozier) TO APPROVE THE MAY 21, 2019 EXECUTIVE COMMITTEE MINUTES AS PRESENTED. Motion carried.
- ◆ MOTION (by Joe Henning, seconded by Will Duryea) TO ACCEPT THE RESIGNATIONS OF ADVISORY COUNCIL MEMBERS JEFF KENNEDY AND JON MANLEY. Motion carried.
- ◆ MOTION (by Joe Henning, seconded by JT Dozier) TO ACCEPT THE COMMITTEE APPOINTMENTS AS PRESENTED. 1) NOMINATING COMMITTEE – JOE HENNING (CHAIR) WITH OTHERS TO BE APPOINTED, 2) BUDGET COMMITTEE – JASON COSTIGAN (CHAIR), RICK BULLER, BARB HOLTHAUS, NATHAN SMITH, 3) COMP & BENEFITS COMMITTEE – BRENT BABYAK (CHAIR), BOB DICKSON, NICK SMITH, JOHN MC KILLIP, KEVIN MINEART, 4) STRATEGIC PLAN

COMMITTEE – WILL DURYEA (CHAIR), KEITH KLUSMEYER, DOUG PETERS, KENT EMBREE, JEFF TERRY. Motion carried.

- ◆ MOTION (by John McKillip, seconded by Greg Ellingson) TO APPROVE THE TREASURER'S REPORT AS PRESENTED. Motion carried.
- ◆ MOTION (by Jason Costigan, seconded by Will Duryea) TO SWITCH OUR MAIN FINANCIAL INSTITUTION FROM MERCANTILE TO HOMEBANK WITH THE FOLLOWING ACCOUNTS: CHECKING, MONEY MARKET, CD, AND SAFE DEPOSIT BOX. WE WILL RETAIN THE ACCOUNT WITH F&M IN BURLINGTON FOR CASH DEPOSITS AND FOR RELATIONSHIP PURPOSES. Motion carried.
- ◆ MOTION (by John McKillip, seconded by Greg Humphrey) TO CHANGE THE CAPITALIZATION POLICY TO READ: "IT SHALL BE THE POLICY OF THE MISSISSIPPI VALLEY COUNCIL THAT PHYSICAL ITEMS PURCHASED, DONATED, OR OTHERWISE ACQUIRED SHALL BE CONSIDERED FIXED ASSETS AND DEPRECIATED IF THE QUANTITY OF SIMILAR ITEMS WITH A USEFUL LIFE OF TWO YEARS OR MORE WHERE THE TOTAL FAIR MARKET VALUE IS AT LEAST \$2,500. THE EXECUTIVE BOARD, OR EXECUTIVE COMMITTEE, SUBJECT TO EXECUTIVE BOARD RATIFICATION, MAY AMEND THIS POLICY." Motion carried.
- ◆ MOTION (by Will Duryea, seconded by Dennis Stewart) TO APPROVE THE VICE PRESIDENT REPORTS AS PRESENTED. Motion carried.

#### Report Items:

- ◆ 2018 Audit: Erin Wharton, an auditor with Gray, Hunter, Stenn LLP, presented the 2018 Audit report. She reported that the current assets are very comparable to 2017, while "Property, Plant and Equipment – Net" is up due to the purchase of the Locust Street building. We ended with \$6.7 million in total assets and \$219,000 in total liabilities. December was a terrible month for investments. "Increase in Net Assets Without Donor Restrictions" had a loss as compared to 2017. Erin also reviewed the "Governance" and "Internal Control" letters. We are in good standing and have no materials weaknesses.
- ◆ Executive Board Minutes Correction: Jim Mehaffy was in attendance at the April 16, 2019 meeting in Burlington.
- ◆ Nominating Committee (Joe Henning): Advisory Council members Jeff Kennedy and Jon Manley requested to be removed.
- ◆ Non-registered Executive Board/Advisory Council Members (Kevin Mineart): Kevin reported that there are fifteen people that still are either unpaid and/or need to complete Youth Protection Training.
- ◆ Committee Members Appointment (Kevin Mineart): The following committees were appointed: 1) Nominating Committee Joe Henning (chair) with others to be appointed; 2) Budget Committee Jason Costigan (chair), Rick Buller, Barb Holthaus, Nathan Smith; 3) Comp & Benefits Committee Brent Babyak (chair), Bob Dickson, Nick Smith, John McKillip, Kevin Mineart; 4) Strategic Plan Committee Will Duryea (chair), Keith Klusmeyer, Doug Peters, Kent Embree, Jeff Terry.
- ◆ Treasurer's Report (Ricci Dula): Ricci referred everyone to the written Treasurer's Report that was included in their packets. He highlighted a few items. Friends of Scouting is down about 3% versus last year in the same time period. Scout Shop sales are up 3% year over year. Surplus sits at \$84,000 which is positive, but it was slightly off budget by 7%. We have less cash on hand due to the Quincy Service Center and the Saukenauk Scout Reservation Shower House.
- ◆ Banking Vendor Review (Ricci Dula): In the Treasurer's Report, Jason proposed consolidating our bank accounts and utilizing Homebank in Quincy as our main financial institution. We are currently utilizing Mercantile as our main bank with seven general purpose accounts (Mercantile Checking, Mercantile Money Market, Mercantile OA Section account, First Bankers Savings, Marine Bank, Lima, F & M Bank in Burlington) plus Mercantile safe deposit box and First Bankers CD. Homebank is offering 2% on the money market account along with 1% interest on the checking account. Average balance in these accounts would be around \$900,000, resulting in an annual interest income of \$15,000 - \$18,000 depending on how much is in checking at any given point. This is about \$11,000 - \$14,000 more than we currently earn. Homebank has pledged \$5,000 in annual support over the next two years. Homebank offers multiple check scanners free of

charge which will help with employee productivity as well as easier access to historical data should we ever need to go back and get copies of checks. We would keep the account with F & M Bank in Burlington for cash depositions and for relationship purposes. Proposed Homebank accounts are Homebank Checking, Homebank Money Market, Homebank CD, Homebank safe deposit box, and F & M Bank Burlington.

- ◆ Council Capitalization Policy (John McKillip): The Audit Committee requested the Executive Board to approve an updated policy to increase the threshold for capitalizing groups of similar items from \$1,000 to \$2,500. The proposed policy will read: "It shall be the policy of the Mississippi Valley Council that physical items purchased, donated, or otherwise acquired shall be considered fixed assets and depreciated if the quantity of similar items with a useful life of two years or more where the total fair market value is at least \$2,500. The executive board, or executive committee, subject to executive board ratification, may amend this policy."
- ◆ Fund Development Report (Rick Buller): Rick reported Eagle Valley Trivia Night is projected to be \$33 under budget. Sporting Clays is projected to be just shy of \$31,000 net. Special thanks to Fred Cory, Kent Williams, and all the volunteer committee members who made the 20<sup>th</sup> anniversary event a success. Bowlathon is projected to be significantly over budget. Chopped will be held in Fort Madison on November 2<sup>nd</sup>. There will be two Dueling Pianos events this year. Quincy is scheduled for September 6<sup>th</sup> at Dick Brothers Brewery and Burlington is scheduled for December 6<sup>th</sup> at Majestic Estate instead of the Train Depot. If anyone is interested, or know of anyone interested, in serving on either of the Pianos committees, please contact J. David Gilbert. Tickets for foursomes and individual golfers are now on sale for the "Are You Tougher Than a Scout" golf tournament. Kudos to Chris Piette, Heather Huebner, and the Eagle Valley District for hitting their FOS Community Goal. We are at 85.3% of the Council's overall objective.
- ◆ Vice President Reports and Discussion (Kevin Mineart): Reports are in the packet. Kevin highlighted the following:
  - Marketing – Council-wide service project is being considered. Potentially, the service project will be performed in November to help promote Scouting in the community as well as get new Scouts who just joined immediately involved in the community. Camp Eastman and Saukenauk Scout Reservation Facebook pages have been cleaned up. We used to have 16 pages, most of which we did not control; this has been reduced to four, three of which we control, which is more manageable.
  - Enterprise – New signs are up on all properties. Two additional staff honor cabins are in use. Mouse Manor is mostly complete and being used for staff. Saukenauk Scout Reservation Shower House is finished and in use. A new platform for the new zip line was built and some modifications to the old platform were made to bring it up to code. Hand rails were added to the steps in the climbing tower to bring it up to standards. The Burlington Office got a new coat of paint to the exterior thanks to a grant we received last year.
  - Endowment – The 2019 Adams County Distinguished Citizen Dinner set records for attendance and net revenue. This event honored former Quincy Mayor Chuck Scholz and drew 207 attendees and netted \$16,680.25. The 2019 Burlington Distinguished Citizen Dinner netted \$4,722.71 with 154 attendees, down slightly from 2018. The event honored R. Scott Zaiser. Actions have been identified to advance efforts to encourage planned gifts. Strategies include building awareness, generating leads to cultivate relationships, and conducting personal visits. The goal is to complete ten planned giving visits by the end of the year.
  - Program – NYLT had 21 participants complete the program. Wood Badge has 33 participants signed up, we are trying to get to 40 so we have 8 patrols.
- ◆ Additional Reports
  - Order of the Arrow Chief (Robert Gallaher): Robert reported that the Lodge is still on the rise this year. Thirty Scouts and Scouters were called out during the first two weeks of camp. The Lodge and Tribe were recently challenged to team up for a way to keep Webelos interested in Scouts. They teamed up to put on a ceremony that was for the Webelos II Scouts at camp. During the ceremony, the Scouts received a necklace that was not complete. For these Scouts to finish the necklace, they will need to go to summer camp as a member of a Scouts BSA troop.
  - Tribe of the Silver Tomahawk Chief (Brennan Creelman): Brennan reported the Webelos ceremony was received very well. Eighteen Braves were called out at Saukenauk Scout Reservation and twenty Braves were called out at Camp Eastman Week 1. Fall Conclave will be Saturday, August 24<sup>th</sup>.

- ◆ Council Commissioner Remarks (Ben Schmidgall): Ben reported the Commissioner Team is focusing on additional commissioners and assigning units. The Area is focusing on the exact same thing. Hopefully, the Area will give us training. We currently have 29 Commissioners with a Unit:Commissioner Ratio of 4.4 (goal is 3.0).
- ◆ Scout Executive Remarks (Ricci Dula): Ricci reported he is stopping by summer camp every week and stated it is fun to see the kids enjoying camp. We need to keep working to get kids here. There is a lot of great things at our camps. Our membership has been hovering over the last several months. A lot of units need more kids to get more excitement. Ricci is working with Karen Mayville on popcorn. We have a solid plan with the campaign starting on August 24, 2019. Ricci asked everyone to support a Scout at stores. Ricci also reported on the potential restructuring of the National Council. The Mississippi Valley Council is fully prepared for when the time comes to dispel rumors including a pre-recorded video with local news media. We need your help to share the message that we are business as usual.
- ◆ Council President's Remarks (Kevin Mineart): Kevin reported we had an Administrative Review recently. Kevin is very impressed with the way Anthony spoke about our Council. We are one of the best administrative councils in the nation. We are in very good shape administrative-wise. Anthony had high praise for our staff. Kevin brought attention to a few upcoming events including the next Executive Committee meeting on September 17<sup>th</sup> at the Hawkeye Restaurant, Dueling Pianos on September 6<sup>th</sup> in Quincy, "Are You Tougher Than a Scout?" Golf outing on October 4<sup>th</sup>, and the next Executive Board videoconference on October 15<sup>th</sup>.

Meeting declared adjourned at 7:50 p.m.

Respectfully submitted,

  
Ricci Dula  
Scout Executive

Attest:   
Kevin Mineart, Council President

/rcv